YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   MAHATMA JYOTIBA FULE
MAHAVIDYALAYA

- Name of the Head of the institution   MEENAL THAKARE

- Designation   PRINCIPAL

- Does the institution function from its own   Yes
  campus?

- Phone no./Alternate phone no.   07212512526

- Mobile no   9422917217

- Registered e-mail   principalmjf173@gmail.com

- Alternate e-mail   meenalthakare@gmail.com

- Address   Parvati Nagar No. 2 College Road

- City/Town   Amravati

- State/UT   Maharashtra

- Pin Code   444607

2.Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Co-education

- Location   Urban

- Financial Status   **Grants-in aid**

- Name of the Affiliating University   **Sant Gadge Baba Amravati University**

- Name of the IQAC Coordinator   **Dr. Mariam Thomas**

- Phone No.   **07212512526**

- Alternate phone No.

- Mobile   **9561098333**

- IQAC e-mail address   **mariam thomas14@gmail.com**

- Alternate Email address   **mariam thomas14@rediffmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://mjfamt.org/wp-content/uploads/2021/09/AQAR-2018-19.pdf

4.Whether Academic Calendar prepared during the year?   **No**

- if yes, whether it is uploaded in the Institutional website Web link:

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.25**	**2014**	**05/05/2014**	**04/05/2020**
Cycle 2	**A**	**3.07**	**2020**	**Nil**	**Nil**

6.Date of Establishment of IQAC   **22/04/2011**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   `4`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Conducted workshops on :- 1) Efficient office administration 2) Effective teaching techniques 3) Effect of COVID on society 4) Advanced Technology in Office administration 5) Use of technology in online teaching. 6) Intellectual property rights.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduct Conference/ Seminar/Workshop/Certificate Courses Promote ICT based teaching-learning for students. Organize Professional development programmes for teaching/non teaching faculty. Developing a clean and green campus for students. Start Competitive Exam Coaching Center in college. More MOUs to be established.	Conducted Workshops. online lectures conducted. Professional development programmes conducted. Developed clean and green campus. MOU's established.
To enhance research activities.	IQAC motivated the faculties to publish research papers in the conferences/seminars and in journals and to complete their doctoral research.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	18/09/2021

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	MAHATMA JYOTIBA FULE MAHAVIDYALAYA
• Name of the Head of the institution	MEENAL THAKARE
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07212512526
• Mobile no	9422917217
• Registered e-mail	principalmjf173@gmail.com
• Alternate e-mail	meenalthakare@gmail.com
• Address	Parvati Nagar No. 2 College Road
• City/Town	Amravati
• State/UT	Maharashtra
• Pin Code	444607
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	Sant Gadge Baba Amravati University
• Name of the IQAC Coordinator	Dr. Mariam Thomas

• Phone No.	**07212512526**
• Alternate phone No.	
• Mobile	**9561098333**
• IQAC e-mail address	**mariam_thomas14@gmail.com**
• Alternate Email address	**mariam_thomas14@rediffmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)	https://mjfamt.org/wp-content/uploads/2021/09/AQAR-2018-19.pdf
4.Whether Academic Calendar prepared during the year?	**No**
• if yes, whether it is uploaded in the Institutional website Web link:	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.25**	**2014**	**05/05/2014**	**04/05/2020**
Cycle 2	**A**	**3.07**	**2020**	**Nil**	**Nil**

6.Date of Establishment of IQAC	**22/04/2011**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**4**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have	**Yes**

been uploaded on the institutional website?		
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Conducted workshops on :- 1) Efficient office administration 2) Effective teaching techniques 3) Effect of COVID on society 4) Advanced Technology in Office administration 5) Use of technology in online teaching. 6) Intellectual property rights.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduct Conference/ Seminar/Workshop/Certificate Courses Promote ICT based teaching-learning for students. Organize Professional development programmes for teaching/non teaching faculty. Developing a clean and green campus for students. Start Competitive Exam Coaching Center in college. More MOUs to be established.	Conducted Workshops. online lectures conducted. Professional development programmes conducted. Developed clean and green campus. MOU's established.
To enhance research activities.	IQAC motivated the faculties to publish research papers in the conferences/seminars and in journals and to complete their doctoral research.

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	18/09/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	08/02/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **161**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **504**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **270**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **100**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **19**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   **0**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	161
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	504
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	270
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	100
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	19
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	0

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	16/1
4.2 Total expenditure excluding salary during the year (INR in lakhs)	2861286
4.3 Total number of computers on campus for academic purposes	40

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution is affiliated to Sant Gadge Baba Amravati University, Amravati. The design of the curriculum and its revision are periodically prepared by the university and followed by the college for effective curriculum delivery.

Academic Plans are prepared. Daily notes prepared are checked.

Departmental Meetings are held to design effective plans, allotment of workload to faculty based on their specialization, teaching experience and other personal traits and execution of effective measures for curriculum delivery. Time-Table committee prepares time-table, approved by the principal and is displayed in the staff room and respective floors of the class-rooms.

Computers and Internet facility is available for the students.The campus is Wi-Fi enabled. There are Books, Journals, Magazines, News Papers and other Periodicals and Reference books

in the Library and Reading Room.

Teachers adopt innovative teaching methods like presentation using ICT, discussion, assignments, class debates, field work, field visits, Industrial visits, Workshops, Seminars etc

Teachers attend workshops and meetings, they are also motivated to attend Refresher and Orientation programs.

College conducts seminars, workshops, Guest lectures, Orientation programs, and Career guidance sessions, various competitions etc.

Educational tour and trips are organized to Industrial units, Historical places, and various geographical and Scenic locations

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

For Continuous Internal Evaluation the college follows the norms and guidelines of the university at college level managed by the Exam Department.Exam department conducts a meeting and decide the dates to conduct four unit tests and one common test in the end.The exam department and principal enquire and confirm whether the four unit tests and common tests were conducted properly on time and if the papers were valued, distributed to students, their doubts clarified and mark list submitted to the exam department by respective subject teacher.

All departments conduct continuous evaluations, practical and viva-voce as per time schedule assigned by the University. From session 2017-18 onwards Sant Gadge Baba Amravati University had introduced semester pattern in Arts (B.A.) and Commerce (B.Com.) In this new pattern in every subject they have allotted 20 marks for internal evaluation. In languages like Marathi, English, Hindi and Sanskrit, different skills like Reading, Writing, Listening with understanding and Speaking are tested.

Marks are conveyed orally to students and grievances, if any,

are solved by teachers. In this way the four unit tests, Common Test and preparation for viva-voce and practical and the final performance of the same enable students to face exams properly.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution takes continuous efforts at integrating cross cutting issues to be an integral part of the curriculum to achieve holistic development of the students. As a supplement of the endeavors the institution also organizes various activities like seminars, invited talks, workshops, awareness programmes.

Human values and Professional ethics :-

Subjects like languages & social sciences help in inculcating human values in young students.

The subjects taught facilitate a holistic development of all students forming a basis of value based life. It insures a positive perspective towards life and career and spread positivity among students. These things prepare the students to be completely ready to face the professional world. N.S.S activity organized through out the year give justice to issues like Gender equality, Environmental awareness & human values.

Gender:-

The Institution plays a very pivotal role to promote the issue of Gender sensitization by conducting various activities through N.S.S & various departments like rallies, street shows, self defence training, Workshops, expert talks etc. are organized on regular basis in the institution.

Environment & Sustainability:-

The Institution has shown its keen concern over environmental issues, N.S.S always conducting different activities related to environmental issues.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

49

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<u>https://mjfamt.org/feedback/</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	<u>View File</u>

1.4.2 - Feedback process of the Institution may be classified as follows   **B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mjfamt.org/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

504

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

270

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college follows transparent admission process as per the norms of Sant Gadge Baba Amravati university, Amravati and Directorate of Higher Education Govt. of Maharashtra based on the policy of first come first serve. The institution provides

quality and value based education to the students from nearby villages, mostly 1st Generation learners.

Every subject teacher conducts a test to ascertain the level of knowledge and skills of student. On the basis of this test slow learners and advanced learners are selected and special guidance and Remedial coaching is provided to them. For this purpose they are given extra assignments, written and oral tests, meeting their parents, making them solve extra paper sets, appreciating their extra efforts etc. Advanced learners are asked to take seminars, Presentation and to teach the slow learners for the benefit of both. Scholarship, Prizes and cash awards are given to the class toppers to encourage them.

Advanced learners are encouraged to use reference books, e-Journals and the internet to increase their competency. Slow learners are given extra coaching, personal attention and their every queries are clarified. The Placement Cell guides about various job opportunities. The counseling dept. handles students with personal problems and Psychological issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
504	19

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For the purpose of performing student centric learning and to improve the ability of students to understand better, teachers use different techniques and strategies. A major portion of the students hail from rural areas whose uniqueness and potential

are identified. There is an ICT room equipped with an LCD
projector and two more LCD projectors are available in the
computer hall and Music Dept. to facilitate better learning and
comprehension.

Activities such as Group Discussion, Essay competition, Debate,
Quiz, Presentation, Discussion on current and relevant issues
promote participative learning. Seminars and Projects prepared
by the students in subjects like EVS, Political Science,
Psychology, Geography, Music, Sociology etc. help to inculcate
problem identifying and problem solving and learning ability in
the students. Subjects pertaining to social sciences and
humanities concentrate mainly on enhancing participative and
interactive learning. Subjects like Accountancy, Psychology,
Geography, Sociology and Political Science etc. help in
cultivating in students techniques of problem identifying and
problem solving. The library of the college functions as the
support system to facilitate student centric learning and it has
sufficient no. of books, Journals, Periodicals, Newspapers and
other relevant academic and career oriented study material.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our college successfully use ICT enable tools. Teachers always
use new innovative and creative methods of teaching to make the
process of teaching learning more realistic and effective. This
helps to convert classroom activities in to more students
centric and interesting facility like ICT room , lED projector ,
computer lab and Av theater are available in the college which
enable teachers as well as students to broaden their learning
experience with the use of different and modern techniques that
bring about a positive impact and better result on their
learning experience during the Pandemic all faculty members
resorted to online teaching by using different technical tools.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

0

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

249 Years

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows transparent mechanism of internal assessment.

Examination Department plans and conducts different exams of students quite systematically and without any confusion.

Students are made aware of the process and its evaluation pattern well in advance

All details are given in college Prospectus and timely displayed on college notice board.

The pattern is four Unit tests and one Common Test, PI, GD, Loud Reading, Practical and Assignment. Each unit test is conducted on different topics of the syllabus according to a fixed time schedule allotted in the prospectus.

After each unit test and Common Test, teachers check the papers and distribute them to students in class, their doubts are clarified.

Teachers after valuing the paper (set exactly in the university pattern) distribute it to students in the class, clarify their doubts, explain their difficulties and as to how marks are awarded to different questions, motivate and assist them to perform better in the university exam confidently.

Complaints regarding marks awarded are explained and solved satisfactorily.

After Internal Evaluation, student's performance is discussed with them and suggestions are given for better performance.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

All examination related works and grievances of the college are controlled and managed by the exam department. If there is any problem of very serious nature which is beyond them, will be reported to the principal but fortunately as the exam department of our college is very efficient and strict there is limited scope to go to the principal.

After conducting each exam, be it Unit test or Common Test, each subject teacher distributes the valued answer sheets to the students. If there is any mistake from the teacher in allotting marks then itself it is corrected and proper marks are awarded. This full process is done in front of all students in the class and hence it is fully transparent and there is no scope for any doubt or misunderstanding. This process increases the confidence level of students and encourages them to perform better in future exam.

All the exams as mentioned in the academic calendar are conducted as per schedule and students are quite aware of it in advance.

Hence the mechanism of dealing with exam related grievance, practiced in our college is fully transparent, time bound and efficient.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Bachelor of Arts (B.A.)

Programme Outcomes(PO)

PO1: This programme enhances the level and depth of knowledge of students to higher level.

PO2: Through the program teacher communicates with students with the help of various teaching tools.

PO3: It enhances their ability of reading, writing, listening, and speaking.

PO4: With the completion of the programme students can easily engage efficiently in communication with people from diverse background.

PO5: It makes them able to understand the individual relationship with that of society.

PO6: It enhance the competence of understanding of social, historical, cultural, geographical political and environment stream.

PO7: Programme helps to develop the individual's appreciative, critical and creative thinking process.

PO8: It inculcates in them ability to synthesize and analyze the theory which leads to critical evaluation of the thought on the topic from valid point of view.

PO9: Programme allows student to make practice of critical thinking through classroom teaching. It also assists them to create capacity of argument through sessions of Group Discussions.

PO10: To develop enhancement of research aptitude

PO11: It creates rational honesty and academic responsibility which helps to team up reverently with others.

PO12: The programme ensures overall development of the individual.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Mahatma Jyotiba Fule MV is affiliated to SGBAU, Amravati and forevaluating the attainment of program outcomes, program specific outcmes and course outcomes it folows the pattern of examination and evaluation prescribed by SGBAU, Amravati.

Attainment of Course Outcome are assessed by conducting and evaluating Orals, Class tests, Assignments, Seminars, Projects, Pacticals and Viva-voce in languages. All these are assessed and evaluated prefectly to correct, improve and to motivate the students to perform better.

Evaluation of course outcome is done through a well designed question paper covering the full syllabus of the course prescribed and prepared by the university.

Programm Specific Outcomes are assessed from both academic and nonacademic performance of students like internal/ external exams, practicals, assignments, participation in class/ departmental activities.

Class tests/ unit tests help to find out the weakness and strength of students.

The Mentor- Mentee scheme enables to trace the over all development of student as mentors take special care of their mentees, guide, encourage and help them to better their overall performance. Preparation of Academic Plan and maintenance of Diary helps to focus on predefined activities to attain the outcome.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

97

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mjfamt.org/wp-content/uploads/2022/04/Internal-Quality-Assurance-Cell-IQAC-Student-Satisfaction-Survey-Academic-

Year-2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has constituted a Research Committee to facilitate and monitor research activities in the College. The central library is rich in reference books and journals. Computer and internet facility is provided to all faculty members and students. Free high speed Wi-Fi facility is available in the college vicinity. Computer Lab is set up for the students in Commerce and B.C.A. to make them acquainted with the latest in the field and improvises on them.Commerce students are encouraged every year to visit industries and interact with experts.

Students who are interested in creative writing are encouraged by the language teachers to write for Yearly College Magazine "Kasturi". T

The teachers are provided with many opportunities to submit innovative research papers, publish them as chapters, books and in journals with ISBN and ISSN.

The college staff also generates 'Student Welfare Fund' for financially backward students. Student The College offers consultancy services free of cost. The College offers various health checkup camps like Blood Donation, Eye Checkup etc. It is through the students and personal contacts of the faculties that world of consultancy spreads in the community.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

24

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

6

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS unit of the college, treading on the theme of 'Not Me But You' preached by saints like Swami Vivekananda, plans and organizes the following extension and outreach programmes:

Kartavya Bodh Divas, National Youth Day, Blood Donation Camp, Cleanliness Campaign, World Handwash Day. Literacy Day, Constitution Day, Road Safety (Street Play).

Due to Covid-19 Pandemic situion and the instruction given by the University we could not counduct Residendial Camp.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

50

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

Nil

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Mahatma Jyotiba Fule Mahavidyalaya, Amravati is offering a multi-faculty institution with Arts, Commerce and Science faculties. With regular BA, B.Com, BCA, M.A. (Music) , PG Diploma in folk art, and newly started B. Voc courses in the session of 2019-2020.Curricular and co-curricular activities of the college are carried out in the big main building with three floors. The college is sufficiently well equipped in terms of physical infrastructure for existing academic programs and administration. There is an A.V Theater cum Seminar Hall, one ICT room and computer lab, music department equipped with projectors for academic activities. Sports, NSS and Sociology have their own departments. There is a well-equipped Psychology and Geography department. The college library is having computerized library services. . On the third wing there is a well-equipped combined Computer lab for B. Com & B.C.A students and Faculty with 20 systems. A permanent Exam Section is available for all exam related works. Facilities like clean drinking water, internet, Wi-Fi, CCTV and Fire Extinguishers also exist in the campus. A canteen is available for all. Parking is available for students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/107012/4.1.1_1581625201_4471.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For the all round development of students, the college motivates them to participate in various Sportsand Cultural activities at different levels. College has physical infrastructural facilities to support the games- sports and cultural activities. Ground facilities are available for students and related equipments are provided to the students. The institution also provides support and training facilities for different

competition in performing sports activities with the help of MoU with different sports institutes. College has MoU with DCPE (HVPM)and Veer Abhimanyu Mandal, Sports Association for Social and Culture.

Cultural activities have been conducted and participation of students is at College, Universityas well as State and National level. The institute has equal devotion towards cultural activities. Students participated in competition at University, State and National level and won many honors for the institution. 'Yuvarang' – an annual cultural gathering is a mega event of the year which provides a great opportunity to the students. Dance, Drama, Song Competitions are arranged at regular intervals throughout the year. The college has a Multipurpose Hallfor Cultural Programs and open stage is also available for a bigger activity. The hall is well-furnished and has a projector and a good sound system.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mjfamt.org/gallary/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software: e-Granthalay

Nature of automation (fully or partially): Partially Version: 3.0

Year of Automation: 2014

Library has an adequate collection of Text books, Reference books and others books.

The spacious reading room is available to students.

OPAC: The library has Library Management System. The library has a dedicated 3 terminals for students to search for the availability of the titles.

The library has an open access to all student and staff.

The library also has "Offline Public Access Catalogue" (OPAC) for users.

The library offers a single window service where information about the user circulation status, availability of the titles etc. can be sought immediately.

The computers in the library are linked with internet and loaded with e-books.

Books-database has been created along with users-database.

The core processes of the library like issuance and return of books are partially automated. Manual Registers are also kept as an additional supporting system.

E-Resources: The library is a member of N-list consortia of information library network (INFLIBNET). Under this consortia library provides more than 97000 e-books and 6000 e-journals to students and faculty members.

Internet facility with computer system CDs, DVD, printer is available in the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution aims at providing best IT facilities to its students and staff so that they can utilize these resources to greater heights, To achieve this, the institution regularly updates its IT facilities to serve the students with best facilities. The highlights of IT infrastructure are as under- 4 Classrooms/Seminar halls have been equipped with LCD Projectors. The College has 40 computers in working condition. Out of these 20 Computers are available in Computer Lab and 5 computers are available in library , 6 computers in administrative office, 1 computer in exam section, IQAC 1 computer, 7 computers at different departments. There is a special ICT room equipped with LCD projector and internet facilities. ThePrincipal's office and main office is fully computerized. The main office has 5 Computers, 1 Server, 8 Printers, 2 Scanners and 3 Xerox machines. The institution has internet connectivity with 20MBPS speed of BSNL. Wi -Fi facility is available in the whole campus. The entire campus is monitored by CCTV System. The 18CCTV installed at strategic places helps to monitor the campus activities. There is a monitor in Principal's office which constantly records the activity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

321452

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In every academic year our institution plans its policy well in advance and implements according to it. The college prepares the annual budget with the help of LMC previously, now College Development Committee. They accept the suggestions given by the Principal and Committee members. After correction it is sent for the approval and sanction of Management. At the time of preparation of Budget priorities are decided and allocation made accordingly. Even college has its own mechanism for maintenance.

There is a library committee in our college which is supporting and guiding the functioning of library very systematically. Every year we purchase books, Furniture, Book shelves etc. We have separate lab facilities for Music, Psychology, Geography and Computer for Students of the college and Research Scholars.

Every year different sports programs and competitions are conducted, Athletics, Cricket, Kho-Kho, Kabaddi, Chess, Volleyball, Badminton, Atya-Patya etc.

The College has a separate and well established computer lab which is utilized by students and faculty. Some of the departments also have their own computer system. Such as Library, Music, Psychology, Geography and English.

There is adequate number of classrooms and furniture in our college. The campus is Wi-Fi enabled.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

205

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17 Students

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

Nil

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

Nil

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are Encouraged and motivated to represent in various activities of the college. But due to the prevalent Covid

Pandemic and lock-down in this academic year students were not in a posission to the phisicaly present and participate in various activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Though there is a registered Alumni Association that contributes significantly to the development of the institution, due to the Covid Pandemic, there is no finacial contribution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Being affiliated to Sant Gadge Baba Amravati University, Amravati, all the institution's activity and works strive to reflect the selfless and enlightening works of Sant Gadge Baba, his social work and great contribution to society which instill in the minds of our students a desire for social work, dedication to and responsibility towards society.

The college serves the society by providing quality education not only for a selected few, but for all.

The Alumni also contribute by guiding and sharing their experience with the regular students.

As the college had shifted from the city to its far away premises now mostly students from nearby remote villages who are deprived of educational opportunities take admission here which enables the college to fulfill the motto of its founder great Mahatma Jyotiba Fule.

Along with academics, the students are moulded as well-disciplined, skilled in co and extra- curricular activities and nurtured as socially useful citizens to lead a satisfied life in future.

In all the above mentioned activities, the source of strength is our principal, who efficiently monitors and supports the teaching and non-teaching faculty, who is greatly assisted by the Management, College Development committee and the IQAC.

File Description	Documents
Paste link for additional information	https://mjfamt.org/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For the smooth functioning of the college, decentralization of work and participative management is practiced. All departments and committees work under the guidance of the principal, the head of the institute.

Year wise plan is chalked out which comprises College Development Committee, members of Management, teaching, non-teaching faculty, Student, Alumni, IQAC Coordinator etc.

Different committees are constituted for the execution of various Academic, Co-curricular and extra-curricular activities.

Under the Principal's guidance the committee prepares the Academic Calendar and plans all curricular, Co-curricular and extra-curricular activities in advance.

The Management, Principal, HODs, Faculty and students play a vital role in the decision making process.

HODs conduct meeting and takes decisions for the smooth conduct of various activities.

Members of Management visit the campus, interact with the faculty members and guide and motivate them to do better and help them in solving if they have any difficulties.

For effective decentralization the following committees are constituted: IQAC

RESEARCH COMMITTEE LIBRARY COMMITTEE GRIEVANCE REDRESSAL CELL CULTURAL COMMITTEE SPORTS COMMITTEE ADMISSION COMMITTEE EXAMINATION COMMITTEE

SEXUAL HARASSMENT PREVENTION COMMITTEE DISCIPLINE COMMITTEE

WOMEN CELL

ANTI- RAGGING COMMITTEE

GUIDANCE & COUNSELLING COMMITTEE NSS

ALUMNI ASSOCIATION

PARENT TEACHER ASSOCIATION SC/ST COMMITTEE

MINORITY CELL OBC CELL

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our college managed by eminent persons, provides higher education for the poor and down trodden students and conducts many programs, functions, competitions, Seminars and Workshops for the betterment and motivation of student community.

The college imparts quality education to students through effective teaching methods suited to their needs and to prepare them as competent to face the tough competition of the modern era.

The ultimate aim of the institution is to mould good individuals with strong character and principles of humanity and service oriented mentality.

PERSPECTIVE/STRATEGIC PLAN

To cultivate an atmosphere of research in the institute and to encourage research oriented activities like publishing research papers in quality Journals, attending, presenting and publishing papers in Seminars, Conferences and Workshops and to get more departments recognized as research centers. Organization of workshops on various topics & issues of current relevance, guest -lectures in all subjects by experts, programmes for nurturing social, cultural, sports, and health awareness, Visits to Industry, places of community, Social and Psychological importance, activities of Alumni Association.

Promote ICT based teaching-learning for students.

Professional development programmes for teaching/non teaching faculty.

Developing a clean and green campus for students.

More MOUs to be established.

.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://mjfamt.org/perspective-plan-2/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution has a well-defined, decentralized organizational structure to coordinate the academic and administrative functions and to involve every member to be a part of the work culture.

The Principal, provides leadership and guidance in planning, organizing and execution of all programs with active support and participation of faculty members. She plays a vital role in the Management committee, CDC and all the committees.

The IQAC formed as per directives of NAAC, plays a major role in monitoring all activities and executing the rules and regulations of college.

Different committees constituted work under IQAC's guidance.

As per requirement, in administrative matters, Principal's decision in consultation with Management is communicated to HODs and the senior clerk. When it is related to student discipline principal interacts with students and takes decisions.

To ensure proper functioning of the college there is BOM and CDC.

Service Rules:- The institution follows service rules of Sant Gadge Baba Amravati University, UGC and State Government. These rules are applicable to all employees.

Staff Recruitment:- The college follows this procedure for staff recruitment. Advertisement approved by university is published in Local/State/National newspapers with NOC of J.D. followed by interview conducted as per committee approved by university.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://mjfamt.org/organogram-of-the-institution/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following welfare measures for teaching and non-teaching staff are adopted by MJF college.

Different types of leave facility 2.Other Beneficial measures

Group Insurance Policy for Staff/Students.

D.C.P.S. contributory Pension Scheme.

G.P.F. Advance and withdrawal facilities as per rules.

Different programs are conducted for the benefit of the teaching, and non-teaching staff. Such as, Health and Social Awareness programs. Intellectual Property Rights, Quality Culture Development, I.C.T. workshop.

Teaching and non teaching employees for their achievements and their wards with higher percentage in XII are felicitated by the Management.

Salary Earners' Society: to ensure financial help to all staff members in emergency with minimum interest rate.

Home loans taken by 60% of the staff. Free uniforms for class -IV employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows a well formulated Performance Appraisal System for teaching and non- teaching staff.

The guidelines of UGC, for assessment, are followed.

There is an API Committee that looks after and guides the Performance based appraisal system. Every academic year, at the end of the session, each faculty member has to fill in and submit the Performance Appraisal Forms (API) to the committee.

For non-teaching staff promotions are time bound but their performance appraisal is done through Confidential Report (CR).

Once in a while the principal and sometimes the H.O.D give surprise visit to the classes.

The Management also evaluates the performance of the faculty from the results of the university examinations in particular subjects. On the basis of this result, feedback in submitted and the API forms, each faculty's quality of teaching and performance is assessed. Faculty who are lacking in their teaching and skills are guided by the principal and secretary and necessary tips are given to improve themselves.

The Management and the Principal are quite strict about discipline and the quality of teaching of faculty members.

File Description	Documents
Paste link for additional information	https://mjfamt.org/feedback/
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts both internal and external financial audits on a regular basis as per the norms of the government.

The external auditor, an authorized Chartered Accountant, appointed by the college, conducts audit of the college accounts.

The audit report along with the observations and suggestions of the external auditor is presented before the members of C.D.C. during its meetings for their verification and approval.

The audited statements of accounts, thus submitted under the report of the external auditor is approved by the C.D.C. and is referred to the government for record and for claiming grant as entitled under Grant/in aid pattern.

Other than this, the college has internal audit mechanism where H.O.D. of the department (with practical subjects) audits and inspects/manages the departmental activities.

The departmental requirements are conveyed to the principal by the HOD which the principal in turn informs the Management and as per the availability of funds the requirements are fulfilled. This same procedure is followed every year for procuring different apparatus, Musical instruments etc.

So far there were no audit problems as such faced by the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is managed by 'Asmita Shikshan Mandal'.

For Mobilization of funds and optimal utilization of resources the college follows strategies directed by the U.G.C.

Salary grants are provided by the state government and fees received from students. The scholarship given to students from the government is directly deposited in their account.

Whenever necessary, the management provides financial help.

Each academic year the annual budget is prepared by the college Accounts Department and presented before the College Development Committee for its approval.

After conducting every activity, the department concerned submits a statement of expenditure to the accounts section. The college also utilizes grants given by U.G.C.

Through Student Welfare Fund, the financial contribution of teachers is beneficial for needy students.Funds are utilized under the given heads:

Maintenance of Infrastructure, Beautification of Campus and Repairs are done by the college as and when necessary.

Library Expenditure: library up gradation and addition of text books and reference books are done as per requirement.

Renovation and construction are carried out as needed.

Salary of staff of self- financed courses is managed from the funds received from the courses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

I.Q.A.C. of the college, formed in the academic year 2011 as per the directives of NAAC, is

functioning for enhancing internal quality assurance of the institution. Since then IQAC has been contributing greatly adhering to the institution's Vision, Mission, Objectives and targets. As per the framework of institutional activities and the academic calendar different programs are institutionalized. For promoting and maintaining quality in education IQAC conducts various activities and up- gradation of facilities.

Continuous monitoring of these activities is done from feedback of all stakeholders to promote student centric quality education.

IQAC always motivates teachers to conduct and to participate in Workshops, Seminars, Conferences, Publication of quality research papers in journals etc. Teachers are encouraged for research work (Ph.D).

To ensure innovation and use of technology in teaching ICT room was established in June 2017.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC was established on 22/4/2011 as per the Directives of NAAC and it guides and controls all the major activities taking place in the campus. It's the prime concern of IQAC to motivate teachers to participate in meetings of BOS, Academic Council, Senate, Management Council, Workshops and committees for framing syllabus to facilitate curriculum up gradation and improvement. IQAC had conducted various workshops.

Guest- lectures in all subjects by experts, use of ICT room for teaching by teacher, etc. are certain reforms carried out under the initiative of IQAC.

The institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals though IQAC to promote student centered activities and to enhance their ability.

For promoting quality enhancement the following activities are conducted and facilities are provided: A healthy, family atmosphere in college.

Efficient guidance in Academic, Curricular and Co-curricular activities.Student centric teaching.

Monitoring teaching learning process. Study tours and Field trips.

ICT assisted education.

File Description	Documents
Paste link for additional information	mjfamt.org/wp-content/uploads/2021/09/Minutes-of-the-Meeting-IQAC-2020-2021.pdf
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and Security:

- **In the college campus I Card and Dress Code compulsory for Students.**
- **There is watchman at the college gate and residing in the campus for day-night service.**
- **CCTV cameras are installed all floors, library, exam section principal's cabin, office, and corridors etc.for**

the safety of students
- College has Anti ragging Cell
- Grievance Redressal Cell is established in the institution.
- Suggestion and Complaint box is installed in the college premises
- Four Fire extinguishers have been installed at four different places in the college for safety and security.
- First Aid box installed in the college campus through this medical assistance is given to the students

Counseling:

- The teaching faculty has been counseling the students from time to time. All mentors (Teachers) use their expertise to help and guide the students. Department of Psychology helps the students to solve their academic and personal problems.
- Women cell has established in the college through this cell we arrange gender equity promotion programme.

Common Room:

Separate Common Room is available for girl students and same floor there is a special/Separate washroom for girls.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mjfamt.org/campus-photo/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

1. We have given awareness to students regarding green environment in the campus by fixing awareness boards inside campus.
2. Separate dustbins are available in departments, Office, Staff room and Corridors of the college.
3. For paper waste management we use one side blank paper for writing application C.L, D.L and for other written works.
4. Paper waste – The library material like old newspapers and magazine, old assignment books etc. are sold to the vendors for assignment books etc. are sold to the vendors for proper recycling.
5. Besides Amravati Municipal Corporation regularly collects dry and wet waste from the campus.

Liquid Management:

Waste water of Wash room basin/tank is used for plants.

E-Waste Management:

E-Waste such as discarded computers, printers are safely stored in allotted room and replaced with authorized dealer once in five years.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Due to the Covid-19 Pandemic, and the lock down, we could not undertake Some activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

During the pandemic period the department of Psychology form online counseling facility by the faculty as well as the alumina who is working as counselor in the different corner of the country to fulfill the psychological gap of the depressed people, and go provided the intervention as well help them to develop a positive attitude during Corona Crises.

One of the faculty member has perform a duty as a counselor of " Snehanubandh Abhiyan" run S.G.B.Amravati university Amravati.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://mjfamt.org/community-service/
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers,

D. Any 1 of the above

administrators and other staff   4.
Annual awareness programmes on Code of
Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Due to the Covid-19 Pandemic, and the lock down, we could not undertake some activities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Student Welfare Fund constituted by full time faculty.

Best practice – II

Space observation facility through Telescope

File Description	Documents
Best practices in the Institutional website	https://mjfamt.org/wp-content/uploads/2021/09/Best-Practise.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

All activities of the college and especially that of the music department have its full concentration and preparation to guide, support and to enable students to reach the zenith of their potential and performance in this field. Special significance is assigned to the music department of the college as it is the only department offering post-graduation. Another specialty of this department is that the teaching faculty here is renowned performing artists as well as A Grade artist of 'Akashwani'.

Music being a performing art, students should get better opportunities for performance which will improve their stage daring, confidence and ensure good performance, for this college has MOU with "Sanskar Bharati" a well-known national level socio-cultural organization.

Department of music has a MOU with Amravati "Sangeet Kalopasak Sabha", Amravati and they plan and organize programs together. It is a matter of pride that the University song (Available on its website) which is broadcasted in all programs of all colleges coming under the University is composed and sung by our college department of Music. It is quite creditable that in the yearly Convocation program of the university, the live performance of University song is the prestigious privilege of our college.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution is affiliated to Sant Gadge Baba Amravati University, Amravati. The design of the curriculum and its revision are periodically prepared by the university and followed by the college for effective curriculum delivery.

Academic Plans are prepared. Daily notes prepared are checked.

Departmental Meetings are held to design effective plans, allotment of workload to faculty based on their specialization, teaching experience and other personal traits and execution of effective measures for curriculum delivery. Time-Table committee prepares time-table, approved by the principal and is displayed in the staff room and respective floors of the class-rooms.

Computers and Internet facility is available for the students.The campus is Wi-Fi enabled. There are Books, Journals, Magazines, News Papers and other Periodicals and Reference books in the Library and Reading Room.

Teachers adopt innovative teaching methods like presentation using ICT, discussion, assignments, class debates, field work, field visits, Industrial visits, Workshops, Seminars etc

Teachers attend workshops and meetings, they are also motivated to attend Refresher and Orientation programs.

College conducts seminars, workshops, Guest lectures, Orientation programs, and Career guidance sessions, various competitions etc.

Educational tour and trips are organized to Industrial units, Historical places, and various geographical and Scenic locations

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

For Continuous Internal Evaluation the college follows the norms and guidelines of the university at college level managed by the Exam Department.Exam department conducts a meeting and decide the dates to conduct four unit tests and one common test in the end.The exam department and principal enquire and confirm whether the four unit tests and common tests were conducted properly on time and if the papers were valued, distributed to students, their doubts clarified and mark list submitted to the exam department by respective subject teacher.

All departments conduct continuous evaluations, practical and viva-voce as per time schedule assigned by the University. From session 2017-18 onwards Sant Gadge Baba Amravati University had introduced semester pattern in Arts (B.A.) and Commerce (B.Com.) In this new pattern in every subject they have allotted 20 marks for internal evaluation. In languages like Marathi, English, Hindi and Sanskrit, different skills like Reading, Writing, Listening with understanding and Speaking are tested.

Marks are conveyed orally to students and grievances, if any, are solved by teachers. In this way the four unit tests, Common Test and preparation for viva-voce and practical and the final performance of the same enable students to face exams properly.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related	**B. Any 3 of the above**

to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File]

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	[View File]
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution takes continuous efforts at integrating cross cutting issues to be an integral part of the curriculum to achieve holistic development of the students. As a supplement of the endeavors the institution also organizes various activities like seminars, invited talks, workshops, awareness programmes.

Human values and Professional ethics :-

Subjects like languages & social sciences help in inculcating human values in young students.

The subjects taught facilitate a holistic development of all students forming a basis of value based life. It insures a positive perspective towards life and career and spread positivity among students. These things prepare the students to be completely ready to face the professional world. N.S.S activity organized through out the year give justice to issues like Gender equality, Environmental awareness & human values.

Gender:-

The Institution plays a very pivotal role to promote the issue of Gender sensitization by conducting various activities through N.S.S & various departments like rallies, street shows, self defence training, Workshops, expert talks etc. are organized on regular basis in the institution.

Environment & Sustainability:-

The Institution has shown its keen concern over environmental issues, N.S.S always conducting different activities related to environmental issues.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

49

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://mjfamt.org/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mjfamt.org/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

504

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

270

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college follows transparent admission process as per the norms of Sant Gadge Baba Amravati university, Amravati and Directorate of Higher Education Govt. of Maharashtra based on the policy of first come first serve. The institution provides quality and value based education to the students from nearby villages, mostly 1st Generation learners.

Every subject teacher conducts a test to ascertain the level of knowledge and skills of student. On the basis of this test slow learners and advanced learners are selected and special guidance and Remedial coaching is provided to them. For this purpose they are given extra assignments, written and oral tests, meeting their parents, making them solve extra paper sets, appreciating their extra efforts etc. Advanced learners are asked to take seminars, Presentation and to teach the slow learners for the benefit of both. Scholarship, Prizes and cash awards are given to the class toppers to encourage

them.

Advanced learners are encouraged to use reference books, e-Journals and the internet to increase their competency. Slow learners are given extra coaching, personal attention and their every queries are clarified. The Placement Cell guides about various job opportunities. The counseling dept. handles students with personal problems and Psychological issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
504	19

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For the purpose of performing student centric learning and to improve the ability of students to understand better, teachers use different techniques and strategies. A major portion of the students hail from rural areas whose uniqueness and potential are identified. There is an ICT room equipped with an LCD projector and two more LCD projectors are available in the computer hall and Music Dept. to facilitate better learning and comprehension.

Activities such as Group Discussion, Essay competition, Debate, Quiz, Presentation, Discussion on current and relevant issues promote participative learning. Seminars and Projects prepared by the students in subjects like EVS, Political Science, Psychology, Geography, Music, Sociology etc. help to inculcate problem identifying and problem solving and learning ability in the students. Subjects

pertaining to social sciences and humanities concentrate mainly on enhancing participative and interactive learning. Subjects like Accountancy, Psychology, Geography, Sociology and Political Science etc. help in cultivating in students techniques of problem identifying and problem solving. The library of the college functions as the support system to facilitate student centric learning and it has sufficient no. of books, Journals, Periodicals, Newspapers and other relevant academic and career oriented study material.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our college successfully use ICT enable tools. Teachers always use new innovative and creative methods of teaching to make the process of teaching learning more realistic and effective. This helps to convert classroom activities in to more students centric and interesting facility like ICT room , lED projector , computer lab and Av theater are available in the college which enable teachers as well as students to broaden their learning experience with the use of different and modern techniques that bring about a positive impact and better result on their learning experience during the Pandemic all faculty members resorted to online teaching by using different technical tools.

File Description	Documents
Upload any additional information	[View File]()
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

0

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

249 Years

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows transparent mechanism of internal assessment.

Examination Department plans and conducts different exams of students quite systematically and without any confusion.

Students are made aware of the process and its evaluation pattern well in advance

All details are given in college Prospectus and timely displayed on college notice board.

The pattern is four Unit tests and one Common Test, PI, GD, Loud Reading, Practical and Assignment. Each unit test is conducted on different topics of the syllabus according to a fixed time schedule allotted in the prospectus.

After each unit test and Common Test, teachers check the papers and distribute them to students in class, their doubts are clarified.

Teachers after valuing the paper (set exactly in the university pattern) distribute it to students in the class, clarify their doubts, explain their difficulties and as to how marks are awarded to different questions, motivate and assist them to perform better in the university exam confidently.

Complaints regarding marks awarded are explained and solved satisfactorily.

After Internal Evaluation, student's performance is discussed with them and suggestions are given for better performance.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

All examination related works and grievances of the college are controlled and managed by the exam department. If there is any problem of very serious nature which is beyond them, will be reported to the principal but fortunately as the exam department of our college is very efficient and strict there is limited scope to go to the principal.

After conducting each exam, be it Unit test or Common Test, each subject teacher distributes the valued answer sheets to the students. If there is any mistake from the teacher in allotting marks then itself it is corrected and proper marks are awarded. This full process is done in front of all students in the class and hence it is fully transparent and there is no scope for any doubt or misunderstanding. This process increases the confidence level of students and encourages them to perform better in future exam.

All the exams as mentioned in the academic calendar are conducted as per schedule and students are quite aware of it in advance.

Hence the mechanism of dealing with exam related grievance, practiced in our college is fully transparent, time bound and efficient.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Bachelor of Arts (B.A.)

Programme Outcomes(PO)

PO1: This programme enhances the level and depth of knowledge of students to higher level.

PO2: Through the program teacher communicates with students with the help of various teaching tools.

PO3: It enhances their ability of reading, writing, listening, and speaking.

PO4: With the completion of the programme students can easily engage efficiently in communication with people from diverse background.

PO5: It makes them able to understand the individual relationship with that of society.

PO6: It enhance the competence of understanding of social, historical, cultural, geographical political and environment stream.

PO7: Programme helps to develop the individual's appreciative, critical and creative thinking process.

PO8: It inculcates in them ability to synthesize and analyze the theory which leads to critical evaluation of the thought on the topic from valid point of view.

PO9: Programme allows student to make practice of critical thinking through classroom teaching. It also assists them to create capacity of argument through sessions of Group Discussions.

PO10: To develop enhancement of research aptitude

PO11: It creates rational honesty and academic responsibility which helps to team up reverently with others.

PO12: The programme ensures overall development of the individual.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Mahatma Jyotiba Fule MV is affiliated to SGBAU, Amravati and forevaluating the attainment of program outcomes, program specific outcmes and course outcomes it folows the pattern of examination and evaluation prescribed by SGBAU, Amravati.

Attainment of Course Outcome are assessed by conducting and evaluating Orals, Class tests, Assignments, Seminars, Projects, Pacticals and Viva-voce in languages. All these are assessed and evaluated prefectly to correct, improve and to motivate the students to perform better.

Evaluation of course outcome is done through a well designed question paper covering the full syllabus of the course prescribed and prepared by the university.

Programm Specific Outcomes are assessed from both academic and nonacademic performance of students like internal/ external exams, practicals, assignments, participation in class/ departmental activities.

Class tests/ unit tests help to find out the weakness and strength of students.

The Mentor- Mentee scheme enables to trace the over all development of student as mentors take special care of their mentees, guide, encourage and help them to better their overall performance. Preparation of Academic Plan and maintenance of Diary helps to focus on predefined activities

to attain the outcome.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

97

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mjfamt.org/wp-content/uploads/2022/04/Internal-Quality-Assurance-Cell-IQAC-Student-Satisfaction-Survey-Academic-Year-2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	<u>Nil</u>

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has constituted a Research Committee to facilitate and monitor research activities in the College. The central library is rich in reference books and journals. Computer and internet facility is provided to all faculty members and students. Free high speed Wi-Fi facility is available in the college vicinity. Computer Lab is set up for the students in Commerce and B.C.A. to make them acquainted with the latest in the field and improvises on them.Commerce students are encouraged every year to visit industries and interact with experts.

Students who are interested in creative writing are encouraged by the language teachers to write for Yearly College Magazine "Kasturi". T

The teachers are provided with many opportunities to submit innovative research papers, publish them as chapters, books and in journals with ISBN and ISSN.

The college staff also generates 'Student Welfare Fund' for financially backward students. Student The College offers consultancy services free of cost. The College offers various health checkup camps like Blood Donation, Eye Checkup etc. It is through the students and personal contacts of the faculties that world of consultancy spreads in the community.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

24

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and

papers in national/ international conference proceedings year wise during year

6

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS unit of the college, treading on the theme of 'Not Me But You' preached by saints like Swami Vivekananda, plans and organizes the following extension and outreach programmes:

Kartavya Bodh Divas, National Youth Day, Blood Donation Camp, Cleanliness Campaign, World Handwash Day. Literacy Day, Constitution Day, Road Safety (Street Play).

Due to Covid-19 Pandemic situion and the instruction given by the University we could not counduct Residendial Camp.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

50

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

Nil

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Mahatma Jyotiba Fule Mahavidyalaya, Amravati is offering a multi-faculty institution with Arts, Commerce and Science faculties. With regular BA, B.Com, BCA, M.A. (Music) , PG Diploma in folk art, and newly started B. Voc courses in the session of 2019-2020.Curricular and co-curricular activities of the college are carried out in the big main building with three floors. The college is sufficiently well equipped in terms of physical infrastructure for existing academic programs and administration. There is an A.V Theater cum Seminar Hall, one ICT room and computer lab, music department equipped with projectors for academic activities. Sports, NSS and Sociology have their own departments. There is a well-equipped Psychology and Geography department. The college library is having computerized library services. . On the third wing there is a well-equipped combined Computer lab for B. Com & B.C.A students and Faculty with 20 systems. A permanent Exam Section is available for all exam related works. Facilities like clean drinking water, internet, Wi-Fi, CCTV and Fire Extinguishers also exist in the campus. A canteen is available for all. Parking is available for students and staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/107012/4.1.1_1581625201_4471.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For the all round development of students, the college motivates them to participate in various Sportsand Cultural activities at different levels. College has physical infrastructural facilities to support the games- sports and cultural activities. Ground facilities are available for students and related equipments are provided to the students. The institution also provides support and training facilities for different competition in performing sports activities with the help of MoU with different sports institutes. College has MoU with DCPE (HVPM)and Veer Abhimanyu Mandal, Sports Association for Social and Culture.

Cultural activities have been conducted and participation of students is at College, Universityas well as State and National level. The institute has equal devotion towards cultural activities. Students participated in competition at University, State and National level and won many honors for the institution. 'Yuvarang' – an annual cultural gathering is a mega event of the year which provides a great opportunity to the students. Dance, Drama, Song Competitions are arranged at regular intervals throughout the year. The college has a Multipurpose Hallfor Cultural Programs and open stage is also available for a bigger activity. The hall is well-furnished and has a projector and a good sound system.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://mjfamt.org/gallary/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software: e-Granthalay

Nature of automation (fully or partially): Partially Version: 3.0

Year of Automation: 2014

Library has an adequate collection of Text books, Reference books and others books.

The spacious reading room is available to students.

OPAC: The library has Library Management System. The library has a dedicated 3 terminals for students to search for the availability of the titles.

The library has an open access to all student and staff.

The library also has "Offline Public Access Catalogue" (OPAC) for users.

The library offers a single window service where information about the user circulation status, availability of the titles etc. can be sought immediately.

The computers in the library are linked with internet and loaded with e-books.

Books-database has been created along with users-database.

The core processes of the library like issuance and return of books are partially automated. Manual Registers are also kept as an additional supporting system.

E-Resources: The library is a member of N-list consortia of information library network (INFLIBNET). Under this consortia library provides more than 97000 e-books and 6000 e-journals to students and faculty members.

Internet facility with computer system CDs, DVD, printer is available in the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-	B. Any 3 of the above

resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution aims at providing best IT facilities to its students and staff so that they can utilize these resources

to greater heights, To achieve this, the institution regularly updates its IT facilities to serve the students with best facilities. The highlights of IT infrastructure are as under- 4 Classrooms/Seminar halls have been equipped with LCD Projectors. The College has 40 computers in working condition. Out of these 20 Computers are available in Computer Lab and 5 computers are available in library , 6 computers in administrative office, 1 computer in exam section, IQAC 1 computer, 7 computers at different departments. There is a special ICT room equipped with LCD projector and internet facilities. ThePrincipal's office and main office is fully computerized. The main office has 5 Computers, 1 Server, 8 Printers, 2 Scanners and 3 Xerox machines. The institution has internet connectivity with 20MBPS speed of BSNL. Wi -Fi facility is available in the whole campus. The entire campus is monitored by CCTV System. The 18CCTV installed at strategic places helps to monitor the campus activities. There is a monitor in Principal's office which constantly records the activity.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

321452

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In every academic year our institution plans its policy well in advance and implements according to it. The college prepares the annual budget with the help of LMC previously, now College Development Committee. They accept the suggestions given by the Principal and Committee members. After correction it is sent for the approval and sanction of Management. At the time of preparation of Budget priorities are decided and allocation made accordingly. Even college has its own mechanism for maintenance.

There is a library committee in our college which is supporting and guiding the functioning of library very systematically. Every year we purchase books, Furniture, Book shelves etc. We have separate lab facilities for Music, Psychology, Geography and Computer for Students of the college and Research Scholars.

Every year different sports programs and competitions are conducted, Athletics, Cricket, Kho-Kho, Kabaddi, Chess, Volleyball, Badminton, Atya-Patya etc.

The College has a separate and well established computer lab which is utilized by students and faculty. Some of the departments also have their own computer system. Such as Library, Music, Psychology, Geography and English.

There is adequate number of classrooms and furniture in our college. The campus is Wi-Fi enabled.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

205

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17 Students

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

Nil

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

Nil

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are Encouraged and motivated to represent in various activities of the college. But due to the prevalent Covid Pandemic and lock-down in this academic year students were not in a posission to the phisicaly present and participate in various activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Though there is a registered Alumni Association that contributes significantly to the development of the institution, due to the Covid Pandemic, there is no finacial contribution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Being affiliated to Sant Gadge Baba Amravati University, Amravati, all the institution's activity and works strive to reflect the selfless and enlightening works of Sant Gadge

Baba, his social work and great contribution to society which instill in the minds of our students a desire for social work, dedication to and responsibility towards society.

The college serves the society by providing quality education not only for a selected few, but for all.

The Alumni also contribute by guiding and sharing their experience with the regular students.

As the college had shifted from the city to its far away premises now mostly students from nearby remote villages who are deprived of educational opportunities take admission here which enables the college to fulfill the motto of its founder great Mahatma Jyotiba Fule.

Along with academics, the students are moulded as well-disciplined, skilled in co and extra- curricular activities and nurtured as socially useful citizens to lead a satisfied life in future.

In all the above mentioned activities, the source of strength is our principal, who efficiently monitors and supports the teaching and non-teaching faculty, who is greatly assisted by the Management, College Development committee and the IQAC.

File Description	Documents
Paste link for additional information	https://mjfamt.org/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For the smooth functioning of the college, decentralization of work and participative management is practiced. All departments and committees work under the guidance of the principal, the head of the institute.

Year wise plan is chalked out which comprises College Development Committee, members of Management, teaching, non-teaching faculty, Student, Alumni, IQAC Coordinator etc.

Different committees are constituted for the execution of

various Academic, Co-curricular and extra-curricular activities.

Under the Principal's guidance the committee prepares the Academic Calendar and plans all curricular, Co-curricular and extra-curricular activities in advance.

The Management, Principal, HODs, Faculty and students play a vital role in the decision making process.

HODs conduct meeting and takes decisions for the smooth conduct of various activities.

Members of Management visit the campus, interact with the faculty members and guide and motivate them to do better and help them in solving if they have any difficulties.

For effective decentralization the following committees are constituted: IQAC

RESEARCH COMMITTEE LIBRARY COMMITTEE GRIEVANCE REDRESSAL CELL CULTURAL COMMITTEE SPORTS COMMITTEE ADMISSION COMMITTEE EXAMINATION COMMITTEE

SEXUAL HARASSMENT PREVENTION COMMITTEE DISCIPLINE COMMITTEE

WOMEN CELL

ANTI- RAGGING COMMITTEE

GUIDANCE & COUNSELLING COMMITTEE NSS

ALUMNI ASSOCIATION

PARENT TEACHER ASSOCIATION SC/ST COMMITTEE

MINORITY CELL OBC CELL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our college managed by eminent persons, provides higher education for the poor and down trodden students and conducts many programs, functions, competitions, Seminars and Workshops for the betterment and motivation of student community.

The college imparts quality education to students through effective teaching methods suited to their needs and to prepare them as competent to face the tough competition of the modern era.

The ultimate aim of the institution is to mould good individuals with strong character and principles of humanity and service oriented mentality.

PERSPECTIVE/STRATEGIC PLAN

To cultivate an atmosphere of research in the institute and to encourage research oriented activities like publishing research papers in quality Journals, attending, presenting and publishing papers in Seminars, Conferences and Workshops and to get more departments recognized as research centers. Organization of workshops on various topics & issues of current relevance, guest -lectures in all subjects by experts, programmes for nurturing social, cultural, sports, and health awareness, Visits to Industry, places of community, Social and Psychological importance, activities of Alumni Association.

Promote ICT based teaching-learning for students.

Professional development programmes for teaching/non teaching faculty.

Developing a clean and green campus for students.

More MOUs to be established.

.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://mjfamt.org/perspective-plan-2/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution has a well-defined, decentralized organizational structure to coordinate the academic and administrative functions and to involve every member to be a part of the work culture.

The Principal, provides leadership and guidance in planning, organizing and execution of all programs with active support and participation of faculty members. She plays a vital role in the Management committee, CDC and all the committees.

The IQAC formed as per directives of NAAC, plays a major role in monitoring all activities and executing the rules and regulations of college.

Different committees constituted work under IQAC's guidance.

As per requirement, in administrative matters, Principal's decision in consultation with Management is communicated to HODs and the senior clerk. When it is related to student discipline principal interacts with students and takes decisions.

To ensure proper functioning of the college there is BOM and CDC.

Service Rules:- The institution follows service rules of Sant Gadge Baba Amravati University, UGC and State Government. These rules are applicable to all employees.

Staff Recruitment:- The college follows this procedure for staff recruitment. Advertisement approved by university is published in Local/State/National newspapers with NOC of J.D. followed by interview conducted as per committee approved by

university.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://mjfamt.org/organogram-of-the-institution/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | **C. Any 2 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following welfare measures for teaching and non-teaching staff are adopted by MJF college.

Different types of leave facility 2.Other Beneficial measures

Group Insurance Policy for Staff/Students.

D.C.P.S. contributory Pension Scheme.

G.P.F. Advance and withdrawal facilities as per rules.

Different programs are conducted for the benefit of the teaching, and non-teaching staff. Such as, Health and Social Awareness programs. Intellectual Property Rights, Quality Culture Development, I.C.T. workshop.

Teaching and non teaching employees for their achievements and their wards with higher percentage in XII are felicitated by the Management.

Salary Earners' Society: to ensure financial help to all staff members in emergency with minimum interest rate.

Home loans taken by 60% of the staff. Free uniforms for class -IV employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during

the year

`04`

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

`12`

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	[View File](#)
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows a well formulated Performance Appraisal System for teaching and non- teaching staff.

The guidelines of UGC, for assessment, are followed.

There is an API Committee that looks after and guides the Performance based appraisal system. Every academic year, at the end of the session, each faculty member has to fill in and submit the Performance Appraisal Forms (API) to the committee.

For non-teaching staff promotions are time bound but their performance appraisal is done through Confidential Report (CR).

Once in a while the principal and sometimes the H.O.D give surprise visit to the classes.

The Management also evaluates the performance of the faculty from the results of the university examinations in particular subjects. On the basis of this result, feedback in submitted and the API forms, each faculty's quality of teaching and performance is assessed. Faculty who are lacking in their teaching and skills are guided by the principal and secretary and necessary tips are given to improve themselves.

The Management and the Principal are quite strict about discipline and the quality of teaching of faculty members.

File Description	Documents
Paste link for additional information	https://mjfamt.org/feedback/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts both internal and external financial audits on a regular basis as per the norms of the government.

The external auditor, an authorized Chartered Accountant,

appointed by the college, conducts audit of the college accounts.

The audit report along with the observations and suggestions of the external auditor is presented before the members of C.D.C. during its meetings for their verification and approval.

The audited statements of accounts, thus submitted under the report of the external auditor is approved by the C.D.C. and is referred to the government for record and for claiming grant as entitled under Grant/in aid pattern.

Other than this, the college has internal audit mechanism where H.O.D. of the department (with practical subjects) audits and inspects/manages the departmental activities.

The departmental requirements are conveyed to the principal by the HOD which the principal in turn informs the Management and as per the availability of funds the requirements are fulfilled. This same procedure is followed every year for procuring different apparatus, Musical instruments etc.

So far there were no audit problems as such faced by the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is managed by 'Asmita Shikshan Mandal'.

For Mobilization of funds and optimal utilization of resources the college follows strategies directed by the U.G.C.

Salary grants are provided by the state government and fees received from students. The scholarship given to students from the government is directly deposited in their account.

Whenever necessary, the management provides financial help.

Each academic year the annual budget is prepared by the college Accounts Department and presented before the College Development Committee for its approval.

After conducting every activity, the department concerned submits a statement of expenditure to the accounts section. The college also utilizes grants given by U.G.C.

Through Student Welfare Fund, the financial contribution of teachers is beneficial for needy students.Funds are utilized under the given heads:

Maintenance of Infrastructure, Beautification of Campus and Repairs are done by the college as and when necessary.

Library Expenditure: library up gradation and addition of text books and reference books are done as per requirement.

Renovation and construction are carried out as needed.

Salary of staff of self- financed courses is managed from the funds received from the courses.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

I.Q.A.C. of the college, formed in the academic year 2011 as per the directives of NAAC, is

functioning for enhancing internal quality assurance of the institution. Since then IQAC has been contributing greatly adhering to the institution's Vision, Mission, Objectives and targets. As per the framework of institutional activities and the academic calendar different programs are institutionalized. For promoting and maintaining quality in education IQAC conducts various activities and up- gradation of facilities.

Continuous monitoring of these activities is done from feedback of all stakeholders to promote student centric quality education.

IQAC always motivates teachers to conduct and to participate in Workshops, Seminars, Conferences, Publication of quality research papers in journals etc. Teachers are encouraged for research work (Ph.D).

To ensure innovation and use of technology in teaching ICT room was established in June 2017.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC was established on 22/4/2011 as per the Directives of NAAC and it guides and controls all the major activities taking place in the campus. It's the prime concern of IQAC to motivate teachers to participate in meetings of BOS, Academic Council, Senate, Management Council, Workshops and committees for framing syllabus to facilitate curriculum up gradation and improvement. IQAC had conducted various workshops.

Guest- lectures in all subjects by experts, use of ICT room for teaching by teacher, etc. are certain reforms carried out under the initiative of IQAC.

The institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals though IQAC to promote student centered activities and to enhance their ability.

For promoting quality enhancement the following activities are conducted and facilities are provided: A healthy, family atmosphere in college.

Efficient guidance in Academic, Curricular and Co-curricular activities.Student centric teaching.

Monitoring teaching learning process. Study tours and Field trips.

ICT assisted education.

File Description	Documents
Paste link for additional information	mjfamt.org/wp-content/uploads/2021/09/Minutes-of-the-Meeting-IQAC-2020-2021.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for	C. Any 2 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and Security:

- **In the college campus I Card and Dress Code compulsory for Students.**
- **There is watchman at the college gate and residing in the campus for day-night service.**
- **CCTV cameras are installed all floors, library, exam section principal's cabin, office, and corridors etc.for the safety of students**
- **College has Anti ragging Cell**
- **Grievance Redressal Cell is established in the institution.**
- **Suggestion and Complaint box is installed in the college premises**
- **Four Fire extinguishers have been installed at four different places in the college for safety and security.**
- **First Aid box installed in the college campus through this medical assistance is given to the students**

Counseling:

- **The teaching faculty has been counseling the students from time to time. All mentors (Teachers) use their expertise to help and guide the students. Department of Psychology helps the students to solve their academic and personal problems.**
- **Women cell has established in the college through this cell we arrange gender equity promotion programme.**

Common Room:

Separate Common Room is available for girl students and same floor there is a special/Separate washroom for girls.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mjfamt.org/campus-photo/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling

system Hazardous chemicals and radioactive waste management

Solid Waste Management:

1. We have given awareness to students regarding green environment in the campus by fixing awareness boards inside campus.
2. Separate dustbins are available in departments, Office, Staff room and Corridors of the college.
3. For paper waste management we use one side blank paper for writing application C.L, D.L and for other written works.
4. Paper waste – The library material like old newspapers and magazine, old assignment books etc. are sold to the vendors for assignment books etc. are sold to the vendors for proper recycling.
5. Besides Amravati Municipal Corporation regularly collects dry and wet waste from the campus.

Liquid Management:

Waste water of Wash room basin/tank is used for plants.

E-Waste Management:

E-Waste such as discarded computers, printers are safely stored in allotted room and replaced with authorized dealer once in five years.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water	C. Any 2 of the above

bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Due to the Covid-19 Pandemic, and the lock down, we could not

undertake Some activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

During the pandemic period the department of Psychology form online counseling facility by the faculty as well as the alumina who is working as counselor in the different corner of the country to fulfill the psychological gap of the depressed people, and go provided the intervention as well help them to develop a positive attitude during Corona Crises.

One of the faculty member has perform a duty as a counselor of " Snehanubandh Abhiyan" run S.G.B.Amravati university Amravati.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://mjfamt.org/community-service/
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on	**D. Any 1 of the above**

Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Due to the Covid-19 Pandemic, and the lock down, we could not undertake some activities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Student Welfare Fund constituted by full time faculty.

Best practice – II

Space observation facility through Telescope

File Description	Documents
Best practices in the Institutional website	https://mjfamt.org/wp-content/uploads/2021/09/Best-Practise.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

All activities of the college and especially that of the music department have its full concentration and preparation to guide, support and to enable students to reach the zenith of their potential and performance in this field. Special significance is assigned to the music department of the college as it is the only department offering post-graduation. Another specialty of this department is that the teaching faculty here is renowned performing artists as well as A Grade artist of 'Akashwani'.

Music being a performing art, students should get better opportunities for performance which will improve their stage daring, confidence and ensure good performance, for this college has MOU with "Sanskar Bharati" a well-known national level socio-cultural organization.

Department of music has a MOU with Amravati "Sangeet Kalopasak Sabha", Amravati and they plan and organize programs together. It is a matter of pride that the University song (Available on its website) which is broadcasted in all programs of all colleges coming under the University is composed and sung by our college department of Music. It is quite creditable that in the yearly Convocation program of the university, the live performance of University song is the prestigious privilege of our college.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Organizing National International Conference Seminar Workshop every year
- Conduct Certificate/ Value Added Courses

- Promote ICT based teaching-learning for students.
- Professional development programmes for teaching non teaching faculty

- Conduct Inter collegiate competitive exam.
- Developing a clean and green campus for students.

- Conduct Intercollegiate Vidarbha level/ State level Music competition
- Organize Inter collegiate Poem Recital competition.
- Start Competitive Exam Coaching Center in college.

- Start P.G. Diploma in Performing Folk Arts/B. Voc Courses

More MOUs to be established