

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year (for example 2013-14)

2016-17

#### 1. Details of the Institution

1.1 Name of the Institution

Mahatma Jyotiba Fule Mahavidyalaya

1.2 Address Line 1

College Road, Parvati Nagar, Amravati

Address Line 2

Amravati

City/Town

Amravati

State

Maharashtra

Pin Code

444607

Institution e-mail address

principalmjf173@gmail.com

Contact Nos.

0721-2512526

Name of the Head of the Institution:

Dr. Meenal Thakare

Tel. No. with STD Code:

Mobile:

+919422917217

Name of the IQAC Co-ordinator:

Dr. Mariam Thomas

Mobile:

09561098333

IQAC e-mail address:

principalmjf173@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN 15953

**OR**

1.4 NAAC Executive Committee No. & Date:

EC (SC)/01/ A&A/ 032

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

www.mjfamt.org

Web-link of the AQAR:

http://www.mjfamt.org/NAAC/AQAR

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.25	2014	2019
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

22/ 04/ 2011

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

*This is the first AQAR (2014-15) being submitted after first A&A by NAAC.*

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

YCMOU Programmes B.A and Preparatory

1.11 Name of the Affiliating University (*for the Colleges*)

Sant Gadge Baba Amravati  
University, Amravati

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 04

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. Importance of Bharud
2. Sexual Harassment Prevention at Workplace
3. Pre marriage Counselling for Students

2.14 Significant Activities and contributions made by IQAC

1. Organisation of Workshop on Importance of Bharud.
2. Organisation of workshop on Sexual Harassment Prevention at Workplace.
3. Organisation of Inter collegiate Competitive Examination.
4. Organisation of Inter collegiate Music Competition.
5. Organisation of Seminar on Pre marriage Counselling.
6. Monitoring of the functions of Cleanliness Committee.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ol style="list-style-type: none"> <li>1. In the beginning of the session under IQAC's guidance the Timetable Committee prepared Academic Calendar covering all the curricular and co-curricular activities.</li> <li>2. A detailed schedule of Unit Tests and Common Test was prepared and passed well in advance.</li> <li>3. It was decided that 3 quality Seminar and Workshops will be organized.</li> </ol>	<ol style="list-style-type: none"> <li>1. All the activities were completed properly before the final exams.</li> <li>2. Various exams, Tests, Practical exams and Viva- voce were smoothly conducted.</li> <li>3. As was planned, all the 3 events were well organised and had benefitted all our students, faculty and other participants.</li> </ol>

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body  IQ

Provide the details of the action taken

AQAR is prepared by IQAC and discussed in detail in the IQAC meeting and finally in the meeting of the Management. All the authorities concerned have approved the AQAR.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01		01	
UG	01-B.A 01-B.Com		01	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	03		02	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options : Open Options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	03

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The University reviews/ revises the syllabi every year. It is under the purview of the University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

YCMOU Centre opened in 2014-15 and added course B.A. Final

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	19	17	01	00	01

2.2 No. of permanent faculty with Ph.D. 07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	00	01	01	00	00	00	01	00	00	01

2.4 No. of Guest and Visiting faculty and Temporary faculty 08 02 10

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	05	02
Presented papers		07	01
Resource Persons		02	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The institution has adopted PPT presentations, use of Computer and Projector, use of ICT, use of models and maps, Educational Tour, Group Discussion, Seminars, Use of OHP, subject wise equipments and projects etc .Home Assignments, Classroom Tests etc to make the teaching learning programme innovative, more participatory, interesting and fruitful. There is continuous evaluation to monitor the teaching learning process.

2.7 Total No. of actual teaching days during this academic year 197

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Open Book

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development 03



as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

87%

2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A I	104	--	08	08	01	16.35
B.A II	49		10	11	--	42.86
B.A III	57	02	08	10	--	35.09%
B.Com I	107	--	06	09	--	14.02
B. Com II	50	--	10	01	--	22.%
B. Com III	46	03	24	02	--	63.04
M.A I ( Music)	07	--	03	03	--	85.71%
M.A II (Music )	05	01	03	01	--	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning Processes:

Regular meeting of the faculty members are conducted by the IQAC to provide them guidance and help regarding Teaching - Learning process. IQAC motivates them to attend Seminars, Conferences and Workshops of various levels and to prepare and present research papers which will broaden their vision and build and enhance their confidence and improve their teaching skills. IQAC motivates and provides them opportunities to become more techno savvy. Feedback from students, parents and Alumni is collected which enables to monitor and evaluate the entire process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	05
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	

Others	2 days workshop on Music
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#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	---	2000-2001	
Technical Staff	---	---	---	---

### Criterion – III

#### 3. Research, Consultancy and Extension

3.1 IQAC has taken initiatives in sensitising and promoting research in the institution by encouraging and inspiring faculty members to attend and present research papers in National/ International Seminars/ Conferences/ Workshops and to prepare and publish papers in Journals as well as to prepare themselves as resource persons for various events. Faculty members are encouraged to undertake Major/ Minor Research Projects.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	One			
Outlay in Rs. Lakhs	10,99600			

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	---	---
Non-Peer Review Journals	02	----	08

e-Journals	---	----	
Conference proceedings	----	17	01

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of Conferences/  
Seminars/ Workshop  
organized by the Institution

Level	International	National	State	University	College
Number				03	01
Sponsoring agencies				University	college

3.12 No. of faculty served as experts, chairpersons or resource persons

<input type="text" value="03"/>	<input type="text"/>	<input type="text"/>
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3.13 No. of collaborations                      International                      National                      Any other

3.14 No. of linkages created during this year                     

3.15 Total budget for research for current year in lakhs :

From Funding agency	<input type="text" value="Nil"/>	From Management of University/College	<input type="text" value="Nil"/>
Total	<input type="text" value="Nil"/>		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/  
recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution                        
who are Ph. D. Guides  
and students registered under them                     

3.19 No. of Ph.D. awarded by faculty from the Institution                     

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	<input type="text"/>	SRF	<input type="text"/>	Project Fellows	<input type="text"/>	Any other	<input type="text"/>
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3.21 No. of students Participated in NSS events:

University level	<input type="text" value="200"/>	State level	<input type="text" value="---"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.22 No. of students participated in NCC events:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="03"/>	College forum	<input type="text" value="03"/>		
NCC	<input type="text" value="--"/>	NSS	<input type="text" value="08"/>	Any other	<input type="text" value="03"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organised Seminar and Workshops, which benefitted many students, Faculty and participants, hailing from diverse sections of society.
- Organised many workshops, lectures, competitions in different subjects and Blood Donation Camps and Health Check-up Camps and Cleanliness Drive for the students, villagers and nearby people.
- Conducted N.S.S camp in the adopted village Raipur ( Pandhari ). Dist. Amravati.

- Conducted programmes of Music, Musical Instruments and Devotional Songs at various places and occasions.
- Organised Inter-Collegiate Competitive Examination as per the latest format and pattern.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	54000sq.ft.			54000sq.ft.
Class rooms	18			18
Laboratories	04			04
Seminar Halls	02			02
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	01			01
Value of the equipment purchased during the year (Rs. in Lakhs)	16,26,000	31090	Grant	16,75,090
Others	----			----

#### 4.2 Computerization of administration and library

Yes, both sections are computerised.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7004	1242549	131	51730	7135	12,942,79
Reference Books	119	107774			119	107774
e-Books						

Journals	17	6500			17	6500
e-Journals			01	1500		1500
Digital Database						
CD & Video	48	10,396			48	10,396
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	35	20	20	04	02	06	02	01
Added	05	--	--	--	03	--	02	--
Total	40	20	20	04	05	06	04	01

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Conducted programmes on the use of PPT for teaching. The campus of the college is Wi- fi enabled and the students and teachers can use internet facility available in the computer lab. and also in the Library and Reading room.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	18156/-
ii) Campus Infrastructure and facilities	87906/-
iii) Equipments	45438/-
iv) Others	49190/-
<b>Total :</b>	<b>200690/-</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC instructs the faculty and office staff to inform students regarding the availability of various schemes/ scholarships and encourages them to utilize and take benefit of the same. Notices regarding such schemes are displayed on the notice board from time to time. A separate account has been opened for depositing Student Welfare Fund. Cycles and Competitive Exam Guidance Books are distributed to poor and needy students.

#### 5.2 Efforts made by the institution for tracking the progression

Through its Alumni Association and Feedback taken from different sources, the institution tries to track the progress of students.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
468	12	--	--

#### (b) No. of students outside the state

--

#### (c) No. of international students

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Men	No	%	Women	No	%
	329	68.54		151	31.45

Last Year	This Year
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General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
89	84	08	282	01	464	69	94	41	276	00	480

Demand ratio 1:1.5          Dropout % 5.75

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college was conducting free coaching classes for the candidates of NET and 06 students passed till 2013 and - 01--passed NET exam during 2013-14. Guidance sessions by external experts on UPSC- MPSC and other competitive exams are conducted. Organised 3 University Level Workshops through which students were highly benefitted.

No. of students beneficiaries 325

5.5 No. of students qualified in these examinations

NET       SET/SLET       GATE       CAT   
IAS/IPS etc       State PSC       UPSC       Others

5.6 Details of student counselling and career guidance

The college has a well functioning Student Counselling and Career Guidance Cell functioning from --2006. Regular activities are conducted. Resource persons from different fields and subjects, hypnotists and psychiatrists are invited to counsel, guide and to mould our students regarding better career options. All students of our college in general, those with any specific behavioural or personal, family problems and the students of Psychology in particular are greatly benefitted from this activity.

5.7 Details of campus placement

<i>On campus</i>	<i>Off Campus</i>
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Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	---	--

### 5.8 Details of gender sensitization programmes

The college is co- educational and all the curricular and co-curricular activities are conducted together. Under Women Cell we conducted special programmes for our students for the sake of gender sensitization. A Seminar on Pre marriage Counselling by well known doctor and activist Dr. Mohana Kulkarni was conducted. We have a family atmosphere in our college and students share a very healthy and friendly relation.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level

National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	05	6900/-
Financial support from government	OBC—182 SC -----60 SBC---15	not recd. 2,00,985/- 67648/-

	ST----02 NT----19	4570/- Not recd.
Financial support from other sources	--	
Number of students who received International/ National recognitions	Nil	

#### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_nil\_\_\_\_\_

### Criterion – VI

## 6. Governance, Leadership and Management

### 6.1 State the Vision and Mission of the institution

Vision: To encourage the spirit of liberty, equality, fraternity and the feeling of national integrity in the students.

Mission: Mahatma Jyotiba Fule Mahavidyalaya is an institution devoted to student welfare. We focus on the all-round development and enhancement of the student's moral, intellectual and professional abilities and to nurture a research- oriented attitude in them. We concentrate on excellence in every sphere of life and nourish them with a career –oriented education.

### 6.2 Does the Institution has a management Information System

Yes, the college has partially implemented computerised systems for some academic and administrative processes.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

To ensure quality in curriculum development, the college has made it mandatory for all faculty members to impart the students with the basic knowledge and concept of each and every subject other than the course prescribed by the University. Feedback collected from different sources also ensures curriculum development. Experts from different fields are invited to guide the students regularly. Advanced learners and those lagging behind in academics are selected and imparted special coaching and remedial coaching to enable them to perform better.

### 6.3.2 Teaching and Learning

To improve the quality of teaching-learning, the college has provided – LCD Projectors, a good computer lab and environment- friendly classrooms. Teachers are encouraged to deliver lecture using PPT presentation. Students are motivated and guided to use presentation, GD, seminar, projects etc. For improving their level of confidence, free internet access through WI-FI is provided in the campus and internet connectivity is made available to students. The well- maintained library and ever helpful support staff also enhance the teaching learning process. Students of final years of PG and UG are motivated to teach their juniors, which increases their confidence, aptitude for teaching and instils a sense of participation and perfection in their minds. Slow learners and highly brilliant students of UG and PG are selected and special coaching is provided to better their performance.

### 6.3.3 Examination and Evaluation

For quality enhancement in examination, home assignments, multiple choice questions, surprise tests, 4 Unit Tests and a Common Test, viva-voce/ practical exams etc are conducted and the evaluation is done strictly and sincerely and it is compulsory for the students to participate in this.

### 6.3.4 Research and Development

The college has constituted a Research Committee to motivate and encourage the faculty to do research and to attend and present their research papers in different National/ International Conferences, Seminars and Journals. The faculty is inspired to contribute research articles for the research journal of the college AOJ. 3 University Level Workshops had been organised. The faculty is also motivated to improve their performances and to prepare and function as resource persons in their particular fields.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The Library Committee of the college always tries to subscribe relevant journals and purchase new and latest editions of books to enrich the existing collection and upgrade it for the users. OPAC facility is available, the college has a computer lab which is used by all the faculty members. Those who are expert in the use of ICT guide and help others on how to use it to make their teaching more effective and interesting. Infrastructure is maintained by the college.

### 6.3.6 Human Resource Management

The college tries its level best to provide equal opportunity and workload to all the faculty members. Different committees for various activities are constituted in the session- ending Staff Council Meeting and each and every staff member has plenty of opportunities to work in these committees.

### 6.3.7 Faculty and Staff recruitment

Appointment of regular staff is done by a statutory selection committee as per UGC regulations duly constituted by the parent university after acquiring due permission from the State Govt. For recruiting temporary faculty, advertisements in regional dailies are given. An interview by a selection committee comprising representatives from the Management, principal, subject experts, HODs etc is conducted.

### 6.3.8 Industry Interaction / Collaboration

Educational tours are organised to educate students about industry and to facilitate interaction. The Training and Placement Cell of the college visit industry and organisations that are prospective employers.

Linkages are established and maintained by inviting industry experts to deliver guest lectures, share their experiences etc.

### 6.3.9 Admission of Students

The college ensures complete transparency in its admission process. The admission committee functions under the principal's guidance strictly following the norms and conditions laid down by the State Govt. and University. All required information and rules and regulations regarding admission are provided in the Prospectus. The admission committee as well as different HODs provide counselling to students about various subjects available in the curriculum.

6.4 Welfare schemes for

Teaching	GPF/ CPF, CAS, Increments, Group Insurance, D.C.P.S etc
Non teaching	GPF/CPF
Students	Group Insurance, Scholarships & Free ships, Awards/ Rewards to sports persons & Meritorious students by Faculty. S.B.C, O.B.C, S.C, V.J, N.T, S.T scholarships and E.B.C scholarships for open category students. Economically poor but brilliant students are helped through Student Welfare Scheme and Student Adoption Schemes.

6.5

Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes		yes	
Administrative	yes		yes	

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The process of online, Bar coding, CBCS etc are going on.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges

6.11 Activi The University encourages deserving colleges to get autonomy.

The Alumni Association of the college meets at least once in a year. The college receives support from them in bringing more admissions, organising different programmes, workshops, NSS camps etc. They also provide information regarding new trends, developments, educational programmes, competitions etc. Alumni come and serve as guest speakers to share their experiences and to motivate current batches of students. They help during Cleanliness Drive and Tree Plantation Programmes organised by the college.

6.12 Activities and support from the Parent – Teacher Association

The Parent Teacher Association of the college meets at least twice a year and from their Interactions during meetings, as well as with their Feedback and guidance from time to time, they support the college to perform better as per their expectations.

6.13 Development programmes for support staff

The college sends its support staff to attend training programmes, workshops and computer courses conducted either by the University or by other institutions.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Every year the college conducts Tree Plantation programmes through NSS. Bicycles were distributed to poor students to reduce air pollution. The campus is kept clean and we educate our students about the importance of cleanliness. Cleanliness Committee also takes efforts in this regard and to give an atmosphere of greenery in the college premises.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

One side paper is used for various purposes in the college. This helps to save the environment, reduce pollution and wastage as well as the spirit to utilise something to its maximum. Various committees were constituted for the smooth functioning of administrative and academic activities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Organised 3 University Level Workshops on Bharud, Sexual Harassment Prevention at Workplace, Competitive Exam Guidance etc.
2. Organised Inter collegiate Competitive Exam.
3. Provided Books and Bicycles to needy students.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Constitution of Student Welfare Fund and distribution of bicycles and books to the poor and needy students.
2. Conducted Music programmes for developing public awareness.
3. Collection of food items from students and distribution of the same among the poor and needy people as per the Ten Commandments of Sant Gadge Baba to motivate students about social awareness and to develop them as socially useful citizens.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Organised rally in the nearby areas to create awareness about environment.
2. Conducted Tree Plantation programme by NSS in the college campus, its vicinity and in the adopted village.
3. Distributed saplings to students to plant at home and nearby places.
4. Planted saplings at Pandari, adopted village.

7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strength**

1. Well-qualified, trained and dedicated faculty, administrative and supportive staff.
2. Disciplined and academic environment.
3. Well-developed college campus, clean and pollution free atmosphere.
4. Library with OPAC and Reading room facility.
5. Seven Faculty members with Doctoral degrees.



#### **8. Plans of institution for next year**

1. To organise Seminar, Conference, Workshop, Symposia.
2. Modification of Psychology Lab, Music Lab and purchase of new books.

*Name Dr Mariam Thomas*

*Name Dr Meenal Thakare*

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*Signature of the Coordinator, IQAC*

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*Signature of the Chairperson, IQAC*

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**Annexure**

1. Prospectus of the College
2. Feedback forms and reports
3. Photos of Best Practices

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CAS - Career Advanced Scheme  
CAT - Common Admission Test  
CBCS - Choice Based Credit System

CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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