

## Agenda for Third Meeting of IQAC

Today on 26/12/2019, Thursday at 10.00 a.m, the second meeting of IQAC was held under the chairmanship of the principal.

### **Minutes of the meeting**

#### Item No.1

Minutes of last meeting confirmed.

#### Item No. 2

The chairman had taken a detailed report on all the **actions taken** in the last meeting.

Letters posted to parents to improve the attendance of students. Some books and Journals purchased for Research Center. Industry visits and educational tours will be conducted in the month of March. Workshop on “innovating future changing lives”, in collaboration with Sandip University conducted. IIQA will be submitted on 31/12 2019. Changes in SSR done. NAAC preparation underway. Syllabus completed in all subjects. NAAC mock visit to be conducted D.S. Wankhade and others felicitated. SSS practice going on. Guest Lectures and activates under Study Circle conducted. College website updating is going on.

#### Item No. 3

All preparations for NAAC visit has to be carried out and all will have to perform different roles as per need of the occasion.

#### Item No. 4

AQAR 2018-19 was presented to all the members and suggestions accepted and clarifications given.

#### Item No. 5

It was decided that a workshop on Quality Enhancement Initiatives will be conducted before the end of January 2020.

#### Item No. 6

Preparations for conducting Inter collegiate competitive exam has to be done and various committees will be prepared to do that.

Item No. 7

Poetry Recital Competition has to be conducted before Annual Gathering and preparations for the same to be done.

Item No. 8

Preparations for Annual Gathering, Savitribai Fule Jayanti on 3<sup>rd</sup> January 2020 and Convocation on 4/1/2020 has to be done. Special committees will be prepared and all have to perform duties assigned.

Item no. 9

It was decided that all teaching and non teaching faculty with creditable achievement will be felicitated during the Annual Gathering programme.

Item No. 10

As per University schedule, selection interview for admission to Research Center of the college in Music and English will be conducted on 7/1/2020.

Item No. 11

It was decided that IIQA will be submitted before 31/12/19 so that we can go for NAAC process in the old pattern as most of the preparations are over.

Item No. 12

A workshop on Intellectual Property Rights and workshops on Quality Culture Development has to be conducted in this session.

Item No. 13

It was decided that to save the time and not to disturb lectures, programmes will be conducted in the collaboration of Women Cell and IQAC.

Item No.14

To guide parents and Alumni about NAAC visit PTA meeting and Alumni meet will be organized before NAAC visit.

Item No. 15

A health awareness and check-up for girls will be conducted along with awareness and training in Self Defense at the earliest.

Item No. 16

Students hailing from remote areas and those who are not used to sending and receiving mails have to be given special guidance to open and check e-mail so that SSS can be completed without any difficulty.

It was decided that all will work sincerely and with full potential for the successful performance of NAAC process.

The members approved all the reconditions and suggestions and the meeting ended with a vote of thanks by the coordinator.

- 1) Prof. Mukul Bhonde
- 2) Prof. Chandrashekhar Sawarkar
- 3) Dr. Shridhar Dhakulkar
- 4) Dr. Atul Wankhade
- 5) Prof. Deepak Ambore
- 6) Prof. Jagdish Bawane
- 7) Dr. Gajanan Ratnaparkhi
- 8) Prof. Sonali Asarkar
- 9) Shri Uday Mahure
- 10) Ku. Geeta H. Verma
- 11) Shri. Mahesh Gattani
- 12) Dr. Mariam Thomas