



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

MAHATMA JYOTIBA FULE MAHAVIDYALAYA

**MAHATMA JYOTIBA FULE MAHAVIDYALAYA , COLLEGE ROAD, PARVATI
NAGAR NO.2, AMRAVATI**

444607

www.mjfamt.org

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Asmita Shikshan Mandal was founded in 1972. **Mahatma Jyotiba Fule Mahavidyalaya**, established in 2000, is a multi faculty co-educational college with Arts, Commerce and Science faculties. It runs 3 UG, 1 PG, 1 PGDPFA and 1 B.Voc. programme. The college offers a good Computer Lab and Wi-Fi facilities to the staff and students. There is Certificate and Value Added Courses for providing skill based education. 42% of our permanent faculty is PhD holders and 4 are PhD supervisors. Till 2014 the college had functioned in the parental building and it shifted to the serene, academic ambiance of the new campus at Parvati nagar in 2014 January.

Mahatma Jyotiba Fule Mahavidyalaya, Amravati, an institution established in the name of the great educationist and Social reformer Jyotirao Fule and his wife Savitribai Fule, follows their footsteps. With the desire to create socially useful citizens sensitive to the problems faced by people, a wide range of subjects are offered and students have the choice to select from subjects like Music, Psychology, Geography, Sociology, Political Science, Philosophy etc.

To facilitate the all-round development of students, various co-curricular and extra-curricular activities are conducted. The college has taken great efforts to create environmental awareness in and outside the campus and in NSS adopted villages, conducts various extension activities and contributes greatly towards community service. Computer lab of college is fully utilized by the faculty and students. Faculty members update their knowledge and skills by attending various FDPs. Research papers are presented in Seminars, Conferences and published in Souvenirs and Journals.

To encourage and motivate students, faculty felicitates them with cash awards and prizes on 3rd January, during **Savitribai Fule Jayanti**. Poor, needy but meritorious students are gifted with bicycles and competitive exam guidance books to help them perform better, from the fund collected by the regular/monthly contribution of teachers.

To broaden the curriculum and to enlighten students, guest lectures are organized. The Institution tries all means to update knowledge and to enhance the learning standard of students. The college has outstanding contribution in the field of Academic, Cultural, Co-curricular and Extra-curricular activities.

Vision

Mahatma Jyotiba Fule Mahavidyalaya focuses on the all-round development and the empowerment of the student's moral, intellectual, cultural and professional abilities and to create a research oriented attitude in them.

Mission

- To impart student centered quality education.
- To provide perfect and conducive learning environment.

- To enhance the student's Personal, Social and Cultural development.
- To instill a strong sense of meaning and purposefulness of life in them.
- To nourish their quest for learning and intellectual achievements.
- To encourage the spirit of liberty, equality, fraternity and feeling of national integrity, communal harmony and world peace in them

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Inspiring, Disciplined, Academic Ambiance to facilitate excellent performance.
- Ever helping, well qualified staff with healthy, family atmosphere.
- Competitive exam coaching center in college.
- Excellent library, reading room and Computer lab.
- Sufficient infrastructure.
- Equal access and encouragement to male, female and students of economically weaker sections.
- Effective leadership of principal and helpful management.
- Eco-Friendly Campus

Institutional Weakness

- Inadequate transport facilities.
- As an affiliated, non-autonomous college of Sant Gadge Baba Amravati University, the college cannot bring in any changes in curriculum, syllabus or evaluation system.
- Most of the students are first generation learners.

Institutional Opportunity

- To strive again for promoting better transportation.
- Being the only aided college in the vicinity, it caters to the diverse needs of the people here and in nearby villages.
- Many students from the poor and downtrodden sections have been educated, acquired their degrees and self-sufficiency either with jobs or taking tuitions just because of the efforts and contribution of this college.
- To increase the awareness of nearby people/Community towards cultural programs and physical and mental fitness.

Institutional Challenge

- Most of the students end their study during graduation itself; it is a challenge to motivate them for higher studies.
- To provide transport facilities to the needy students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

To provide quality education to all students of B.A, B.Com, B.C.A, M. A (Music), PG Diploma in Performing Folk Arts and B.Voc Courses (in Music and Theatre), the college follows the curriculum designed by SGBAU, Amravati. Apart from the curriculum, various co-curricular and extracurricular activities were conducted year round to mould the students as well-mannered, confident and socially useful human beings. As members of Management Council, Senate, Academic Council, Board of Studies and Subcommittees of SGBAU Amravati, all faculty members help to design and develop the curriculum. College motivates teachers to participate and present papers in Conferences, Seminars, Workshops and Journals. Other than the regular courses, the college offers different Certificate and Value Added Courses for the overall development of students. As members of different bodies, faculty keeps themselves abreast with the latest development in academics. Environmental study is a compulsory paper for all second year students. To enrich teaching-learning process, feedback from different stake holders are regularly collected, analyzed and improvements and changes are introduced from time to time. The Academic Calendar of the college displays in detail regarding all the programs and activities. Teachers prepare Academic Plan, follow it meticulously for curriculum delivery and maintains daily diary.

Teaching-learning and Evaluation

The college makes every attempt to provide good education and facilities to inculcate values in students hailing from different backgrounds. The admission process is transparent, as per university norms, and well informed through prospectus and college website. Reservation policy is scrupulously followed. Faculty members are well qualified, competent and sufficient with **09 Ph.D.s 14 M. Phil.** and **08 NET/SET**.

Student-centric methods like experiential learning, participative learning, problem-solving, seminar/presentation etc are followed and found immensely helpful. Maximum teachers use ICT tools to make teaching-learning more effective. Academic Diary, Academic Calendar and Teaching Plans are prepared and followed. Syllabus is completed well in advance and for revision, practice and clarification of doubts, teachers get plenty of time. Continuous assessment of students is performed through Unit Tests, Assignments and Common Test to ensure their best performance in the final exam. Due importance is assigned to participation and performance in co-curricular and extra-curricular activities.

The attainment of PO, PSO and CO is evaluated on the basis of students' performance and progression. Overall, teaching, learning and evaluation process of this college are found successful in the attainment of PO, PSO, and CO.

Teachers participate in various Seminars, Conferences, Workshops etc. at National and International levels and also in Orientation, Refresher and Short Term programs which enables them to be up to date and abreast of the latest developments in that particular field. Mentor-Mentee scheme is well in place. Good library, reading room and the studious atmosphere of the campus inspire and motivate students to acquire knowledge and to aspire for a better future. Teachers sponsor cash awards to felicitate students with excellent performance in Academics, Cultural and Sports events.

Research, Innovations and Extension

The college aspires to enrich and enhance the professional competence of the faculty members and students for developing and promoting scientific temperament and research aptitudes. Four of the faculty members are recognized research guides in Music, English, Physical Education and Geography. Total 10 research scholars have registered in the research Centre. 09 of the faculty have been awarded Ph.D., 12 have registered for Ph.D. and 02 will submit their thesis soon.

College NSS unit had performed different extension activities involving faculty and students, like Blood Donation camps, Eye Check-up camp, Health check-up camps for various problems of women, Tree plantation, Literacy/Aids/Voting awareness programs, competitions and street plays to promote Cultural and Sports activities.

Faculty enrichment programs, Seminars, Conferences, Workshops and special guest lectures are conducted to meet the emerging academic and research needs. Faculty members have published **123** research articles in **Journals** and **45** in **Seminar/Conference proceedings**.

College has collaboration with different agencies which had benefited the Institution, Faculty and Students greatly. 01 International and 04 National Seminars/Conferences have been organized by the college. 05 Workshops under IQAC were organized in the session 2018-19. **54** Extension activities were carried out for the benefit of the faculty, students, nearby community and for NSS adopted villages.

Infrastructure and Learning Resources

The college has adequate facilities to run its curricular, co-curricular and extracurricular activities which are fully utilized, maintained and enriched every year. The entire campus is connected with Wi-Fi and internet. There is an AV Theater where Morning Prayer, Meditation, Yoga, various programs and competitions are conducted regularly. The entire campus is under CCTV surveillance. The Library, Reading room, Computer lab, ICT Room, Sports room, Department of Music, Psychology and Geography have all necessary equipments, Musical instruments etc. which are used constantly and to its maximum. Book bank facility available is highly useful and appreciated by students. Library is fully automated, have lots of books catering to the diverse needs of the staff and students.

Annual budget is prepared with the consent of all the concerned. Requirement of books and other things are taken from each faculty in the beginning of the session and are fulfilled as far as possible.

There is facility for Cricket Pitch and Shot-put in the campus.

Student Support and Progression

Students of this college hail from different culture, community and economic backgrounds. Besides GOI scholarship schemes, the college and faculty help meritorious students hailing from economically poor classes, excellent in Cultural and Sports fields. The teaching faculty's regular contribution helps poor students to get bicycles and Competitive exam guidance books.

Students benefit from scholarship of GOI, financial assistance from Institute and faculty. The college conducts capability enhancement and personality development programs for students like Remedial coaching, Certificate Courses, Value Added Courses, Competitive exam coaching classes, Career Counseling etc. Students are

guided and motivated by organizing field visits, Workshops, Seminars, Presentation, and Guest Lectures etc.

In Cultural, NSS, and Sports due to the various levels of Competitions and Programs conducted, students perform well, secure prizes and are trained to organize different events. (Anti Ragging Committee and Grievance Redressal Cell) handles any dispute/Problem among students as per UGC, State Government and SGBAU, Amravati guidelines. The registered Alumni Association of the college contributes in the development of the college and students by conducting guest lectures, guidance sessions etc.

Governance, Leadership and Management

The governance of the institution reflects an effective leadership in tune with its Vision and Mission. The college practices decentralization and participative management strategies. The faculty also participates in strategic decisions, governance and management of the college. The students are at the centre of all the activities. At the end of each academic session, various committees are formed in the Staff Council Meeting who meticulously performs the duties assigned in the new session. There are effective welfare schemes for teaching and non-teaching faculties. The Management provides financial support, for the overall development of the institution. A good appraisal system for faculty evaluation is in place. The college has Internal and External audit mechanism.

College supports students by providing Student Safety Insurance scheme in collaboration with SGBAU, Amravati. Health awareness programs are conducted for the benefit of all. Various training programs for professional development are organized in the college. There is a functional IQAC that follows a participatory approach to decide, monitor and review quality parameters and conducts AAA, Feedback analysis and follow-up meetings.

Institutional Values and Best Practices

Institutional values and social responsibilities are well reflected in all the activities and programs conducted by the institution. The college is co-educational and strives for gender equity and gender sensitivity among students. For this purpose, Curricular, Co-curricular and Extra-curricular activities are smoothly conducted. The entire campus is under CCTV surveillance. Counseling sessions on personal hygiene, personal problems and difficulties are conducted by the mentors and faculty of psychology department also. The institution promotes the use of renewable energy sources.

The college has installed rain water harvesting system. Every effort is done to keep the campus clean and green. Yearly tree plantation helps to add greenery. There are around **85** trees, a medicinal garden and a small garden in the campus. Purified drinking water is available for faculty and students.

63 Activities were conducted on yearly basis for promotion of Universal values, National values, Human values, Gender equality, National Integration, Communal Harmony, Social-Cohesion and for observance of fundamental duties under NSS and Cultural Committee with special emphasis on women empowerment and environmental consciousness. Programs to commemorate Birth and Death Anniversaries of great Indian personalities are conducted every year to instill in students values of Patriotism, unity, love, peace and brotherhood. Financial, Academic, Administrative and other activities are conducted transparently. There is a code of conduct for stakeholders. Different programs to promote community orientation, health awareness, cultural and spiritual aptitude were conducted by the college from the time of its inception.

The two Best Practices of the institution are:

- Establishment of Student Welfare Fund
- Telescope

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MAHATMA JYOTIBA FULE MAHAVIDYALAYA
Address	MAHATMA JYOTIBA FULE MAHAVIDYALYA , COLLEGE ROAD,PARVATI NAGAR NO.2,AMRAVATI
City	AMRAVATI
State	Maharashtra
Pin	444607
Website	www.mjfamt.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	MEENAL THAKARE	0721-2512526	9561098333	0721-251252 7	principalmjf173@g mail.com
IQAC / CIQA coordinator	Mariam Thomas	0721-2512528	7030880872	0721-251252 9	mariamthomas14@ gmail.com

Status of the Institution	
Institution Status	Private , Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	26-06-2000			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Maharashtra	Sant Gadge Baba Amravati University		View Document	
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	11-04-2007	View Document		
12B of UGC	13-01-2015	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes
If yes, has the College applied for availing the autonomous status?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	MAHATMA JYOTIBA FULE MAHAVIDYALYA , COLLEGE ROAD, PARVATI NAGAR NO.2, AMRAVATI	Urban	0.939004	0.699835

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No. of Students Admitted
UG	BCom, Department Of Commerce	36	HSSC	English, Marathi	240	138
UG	BCA, Department Of Computer Science	36	HSSC	English	120	12
UG	BA, Department Of Arts	36	HSSC	Marathi	120	111
UG	BVoc, Department Of Vocational Sciences	36	HSSC	Marathi	50	42
PG	MA, Department Of Arts	24	GRADUATION	Marathi	20	9
PG Diploma recognised by statutory authority including university	PG Diploma, Department Of Arts	12	GRADUATION	Marathi	20	11

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				18			
Recruited	0	0	0	0	0	1	0	1	11	7	0	18
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				16			
Recruited	0	0	0	0	0	0	0	0	6	10	0	16
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8
Recruited	6	2	0	8
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	3	1	0	4
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	1	0	5	3	0	9
M.Phil.	0	0	0	0	0	0	3	4	0	7
PG	0	0	0	0	0	0	3	0	0	3

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	0	4	7	11

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0		2		2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG Diploma recognised by statutory authority including university	Male	9	0	0	0	9
	Female	2	0	0	0	2
	Others	0	0	0	0	0
UG	Male	102	1	0	0	103
	Female	57	1	0	0	58
	Others	0	0	0	0	0
PG	Male	12	0	0	0	12
	Female	11	0	0	0	11
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	57	73	76	73
	Female	27	21	19	27
	Others	0	0	0	0
ST	Male	6	9	8	5
	Female	2	3	2	2
	Others	0	0	0	0
OBC	Male	163	180	217	214
	Female	119	96	95	86
	Others	0	0	0	0
General	Male	13	26	39	58
	Female	13	14	13	19
	Others	0	0	0	0
Others	Male	45	42	43	38
	Female	19	16	15	13
	Others	0	0	0	0
Total		464	480	527	535

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 104

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	3	3	3	3

3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
535	527	480	464	437

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
230	235	205	216	207

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
149	76	108	87	62

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
19	19	19	20	20

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
19	19	21	21	21

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 17

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
13.69469	9.86394	5.83177	7.40481	10.74102

Number of computers

Response: 40

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution is affiliated to Sant Gadge Baba Amravati University, Amravati. The design of the curriculum and its revision are periodically prepared by the university and followed by the college for effective curriculum delivery. To improve and develop the curriculum, Skill and knowledge of students, the institution encourages them to work and participate in various academic, co-curricular and extra-curricular activities.

In the beginning of the academic year, **Academic Plans** are prepared. For the implementation of curriculum Academic plans are submitted to the principal. **Daily notes** prepared are checked and whether followed properly is assessed regularly by the principal.

The institution ensures effective curriculum through a well-planned and documented process and holds regular staff meeting to develop and deploy quality action plans for its effective implementation. Departmental Meetings are held to design effective plans, allotment of workload to faculty based on their specialization, teaching experience and other personal traits and execution of effective measures for curriculum delivery. Time-Table committee prepares time-table, approved by the principal and is displayed in the staff room and respective floors of the class-rooms.

Computers and Internet facility is available for the students in the library and computer lab. The entire campus is **Wi-Fi** enabled. There are Books, Journals, Magazines, News Papers and other Periodicals and Reference books in the **Library and Reading Room** to facilitate effective teaching learning process.

Teachers adopt innovative teaching methods like presentation using ICT, discussion, assignments, class tests, debates, field work, field visits, Industrial visits, Workshops, Seminars etc. in addition to conventional teaching mode.

To effect all round personality development, students are encouraged to participate in curricular and extra-curricular activities organized by the college and other institutions.

Teachers attend **workshops** and meetings to devise or modify curriculum as per Sant Gadge Baba Amravati University guidelines.

Teachers are motivated to attend **Refresher and Orientation programs** to enhance their academic knowledge and skills.

Apart from university curriculum, to enrich the quality of education, college conducts seminars, workshops, Guest lectures, Orientation programs, and Career guidance sessions, various competitions etc. through Student Council, Sports Council, Alumni, NSS, Cultural committee and Women cell.

Educational tour and trips are organized to Industrial units, Historical places, and various geographical and Scenic locations as per the need of the curriculum; to enlighten students to learn and benefit from it.

Subject experts from various fields are invited for **Guest Lectures** and Special Personality Development program for students and staff.

Schedule of Unit wise portion completion, conduction of unit wise tests and internal tests, **Assignments, Seminars, Practical** etc. are effectively monitored and verified against Academic Plans of various subjects, registers and records of works performed by individual staff members.

File Description	Document
Any additional information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 4

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	0	0	0	0

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 134.02

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7	5	5	4	5

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

<p>1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p>Response: 17.31</p>	
<p>1.2.1.1 How many new courses are introduced within the last five years</p> <p>Response: 18</p>	
File Description	Document
Details of the new courses introduced	View Document
Any additional information	View Document
<p>1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented</p> <p>Response: 20</p>	
<p>1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.</p> <p>Response: 1</p>	
File Description	Document
Name of the programs in which CBCS is implemented	View Document
Any additional information	View Document
<p>1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years</p> <p>Response: 13.13</p>	
<p>1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years</p>	

2018-19	2017-18	2016-17	2015-16	2014-15
189	45	20	50	30

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The Institution has made continuous efforts to integrate cross cutting issues relevant to Gender, Environment and Sustainable Human Values and Professional Ethics into the curriculum by offering related papers in B.A. and B.Com programs over the years.

Women Cell guides students on concepts evolving perspective, theoretical paradigms on feminism and Women empowerment and protects the rights of ladies both students and staff. It also conducts different programs to guide, empower, to motivate and help them to become socially useful citizens and to lead a more fruitful life. These programs help to train students on aspects like Feminism, Gender, Gender and Power, gender theories, Women's empowerment and its status in India, various issues and problems of women in India, and measures to improve their living conditions both by government and non-government agencies, Social Institutions against Gender violence and action for change etc.

Environmental studies is a compulsory subject of 100 marks and **NSS unit and Cleanliness Committee** offer platforms for inculcating awareness regarding climate change and environmental awareness. Geography and EVS Education Course apprises students with different environmental issues, eco-system, and conservation of bio-diversity, environmental pollution, and social issues.

The Grievance Redressal Cell caters to the issues regarding Human Rights violation. Human Rights courses taught in Political science seek to familiarize the students with its basic concept, its global and national context etc. The value Oriented curricula of the Humanities, Commerce and Science give students opportunities of self-development and awareness about self-respect, their potential, sincerity and hard work.

The NSS unit of the college organizes different programs addressing cross cutting issues like cleanliness, tree plantation and rallies in the nearby areas to save the community and nation. NSS volunteers participate under the guidance of teachers in various social welfare activities.

NSS/Cultural Activities Committee of the college organizes Awareness programs among students

and nearby people about their socio-economic problems. Organization of programs on Death Anniversaries and Birth days of great National Leaders and patriots help to mould the students and to instill in them the desire to imitate their good qualities and to serve the nation and its people and to become more service oriented and devoted citizens.

Apart from the curriculum the college organizes Seminars, Guest lectures, Field trips, Competitions and Orientations to create practical awareness on these issues among students. The teachers and students participate in the seminars and workshops on cross cutting issues organized by other Institutions.

File Description	Document
Any Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 11

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 11

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 43.74

1.3.3.1 Number of students undertaking field projects or internships

Response: 234

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.77

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
9	7	4	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 44.69

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
535	527	480	464	437

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1260	1120	1120	1120	880

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
230	235	205	216	207

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The college follows a transparent admission process as per the norms of Sant Gadge Baba Amravati university, Amravati and Directorate of Higher Education Govt. of Maharashtra based on the policy of first come first serve. The institution provides quality and value based education to the students from nearby villages, mostly 1st Generation learners.

During the **Orientation Program** after the commencement of classes, the principal guides students about all facilities on the campus, Schedule of various activities, (Curricular, co-curricular and extra-curricular) discipline and atmosphere of the college etc. Any good speaker of strong character and spiritual background orients the students about good behavior and the importance of hard work, strong moral character etc.

Every subject teacher ascertains the entry level knowledge and skills of students, **slow learners and advanced learners** are selected and special guidance and Remedial coaching is provided to them. **Continuous Internal Evaluation** system of Unit Tests, Assignments, Presentation, Seminar etc. is very helpful. **Library and Reading room** plays a pivotal role to ensure maximum utilization of available resources and study materials by both advanced and slow learners. The effective functioning of **tutorial system** provides guidance and monitors the progress of every student. Faculty always motivates, encourage and guide the advanced learners to perform better and the slow learners to achieve good results. For this purpose they are given extra assignments, written and oral tests, meeting their parents, making them solve extra paper sets, appreciating their extra efforts etc. Advanced learners are asked to take seminars, Presentation and to teach the slow learners for the benefit of both. Scholarship, Prizes and cash awards are

given to the class toppers to encourage them.

Advanced learners are motivated to participate in Seminars and Conferences. Every student has opportunity to participate in Curricular, Co-curricular and Extra-curricular and different types of activities. Advanced learners are encouraged to use reference books, e- Journals and the internet to increase their competency. Slow learners are given extra guidance, personal attention and their every query are clarified. **The Placement Cell** guides about various job opportunities. The counseling dept. handles students with personal problems and Psychological issues.

File Description	Document
Any additional information	View Document

2.2.2 Student - Full time teacher ratio

Response: 28.16

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.56

2.2.3.1 Number of differently abled students on rolls

Response: 3

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Other than the traditional methods of learning, the college promotes Experiential and Participative learning and problem solving methodologies which ensure active participation and is very beneficial in their overall development.

Experiential Learning:-

- Field visits/ projects provide direct experience to students
- Practical in computer science, psychology, geography and music laboratories provide firsthand experience to students.
- Visits to old age home, rehabilitation center, remand homes, mental hospital, recording studio and parliament by Departments of Sociology, Psychology, Music and Political science enrich students' knowledge and genuine experience.
- Study tours, seminars and presentation performed by students ensure participative learning.
- Visits to industries, bank and other firms by Departments of Commerce and BCA provide students an insight into the corporate world.
- ICT enabled teaching in all subjects enriches students' learning experience.

Wi-Fi enabled campus and internet access helps students to make use of online resources.

Participative activities conducted regularly are:-

- Group Discussion, Essay competition, Debate, Quiz, Presentation, Discussion , PI, Assignments, Project writing, Case study, Questionnaire, writing articles, essays, Role play, Skit, Mime, Majalis etc.
- Seminars, Workshops, and Inter-class, Inter-collegiate and Inter University activities and competitions conducted by various departments ensure students' active participation.
- Co- curricular and extra -curricular activities (sports/ cultural) paves way for the all round development of students.
- Various activities held under Literary Associations and Study Circles with student office bearers.
- Field works and Projects done by students in Geography, Music and EVS, enable them to identify a particular problem related to the field and to find a method to solve it.
- Personal and psychological problems of the students are solved by faculty of psychology department and all teachers.
- Subjects like Accountancy, Psychology, Geography, Sociology and Political Science etc. help in cultivating in students techniques of problem identifying and problem solving.

The library of the college functions as the support system to facilitate **student centric learning** and it has sufficient no. of books, Journals, Periodicals, Newspapers and other relevant academic and career oriented study material.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 19

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 28.16

2.3.3.1 Number of mentors

Response: 19

2.3.4 Innovation and creativity in teaching-learning

Response:

As innovative and creative teaching learning has become the need of the hour, the institute follows innovative and creative methods to make teaching learning more fruitful and interesting.

To enhance innovation and creativity in teaching-learning:

- Students and teachers avail different types of opportunities available in the college.
- Teachers always adopt new and innovative methods of teaching so that the process of learning can be more realistic which helps to change class room activities into more students –centric and interesting.
- Along with the traditional chalk and talk method, all departments and faculty members follow lecture method, translation method, Question and answer etc.
- To keep themselves abreast of the latest trends in education and teaching faculty members attend programs such as Orientation, Refresher, Short term, Workshop, Seminars, Conferences etc. conducted by the university and different other institutions which enable them to share the same with their students and to empower them with the vast store of knowledge amassed through this program.
- Facilities of ICT Room, LCD projectors, Computer Lab, A.V. Theater etc. available in the college helps teachers and also students to broaden their learning experience through various modern techniques which create a positive impact on their learning experience.
- To provide additional knowledge and direct experience to students they are taken for Study tour, Field visits, NSS Camp, Visit to industry, Mental Hospital, Re-habitation Centre, Remand homes, Old age home, Juvenile centers, Winter session of state legislative at Nagpur, Planetarium and science museum at Nagpur, Industry, Studio and research center etc.
- Students and faculty use the college library which has plenty of books, Journals, Magazines, Newspapers, Periodicals etc. and a silent reading room which has a peaceful academic atmosphere.
- The process of learning is made more interactive by conducting Quiz competition, Seminar, Presentation, Group discussion, Case study, Debates, Role playing, Discussion, Skit, Mime, Projects, Majalis (Music), Questionnaire etc. Each and every faculty member has his/her own method of transacting the curriculum effectively.
- For enhancing the learning experience of students, Internet facilities, Wi-Fi, Computers are

available in the computer lab.

- Special guest lectures and talks by experts in different subjects and also on general topics conducted enables students to prepare and perform well in competitive exams and in the all-round development of their personality and performance.
- To ensure the holistic development of students and to encourage and promote creativity among them different curricular and co-curricular events of Collegiate, inter Collegiate level are conducted and students are guided, prepared and motivated to participate and also to conduct such events.
- Judicious use of social media like Face book, U tube and Watts App.
- Programmes conducted with the help of MOUs with other organizations.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years	
Response: 96.19	
File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years											
Response: 40.26											
2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years											
<table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>8</td> <td>8</td> <td>8</td> <td>7</td> </tr> </tbody> </table>		2018-19	2017-18	2016-17	2015-16	2014-15	8	8	8	8	7
2018-19	2017-18	2016-17	2015-16	2014-15							
8	8	8	8	7							
File Description	Document										
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document										
Any additional information	View Document										

2.4.3 Teaching experience per full time teacher in number of years**Response:** 11.11

2.4.3.1 Total experience of full-time teachers

Response: 211

File Description**Document**

Any additional information

[View Document](#)**2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years****Response:** 67.01

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	2	2	2	4

File Description**Document**

Institutional data in prescribed format

[View Document](#)

e-copies of award letters (scanned or soft copy)

[View Document](#)**2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years****Response:** 4.96

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

For **Continuous Internal Evaluation** the college follows the norms and guidelines of the university.

- At college level managed by the **Exam Department**, controlled by principal. Exam department conducts a meeting and decide the dates to conduct four unit tests and one common test in the end. They inform all faculty members regarding the finalized program. The same program schedule is mentioned in the college prospectus.
- Normally the **first unit test** is conducted in the last week of August and the **second unit test** is held in the last week of October. The **third unit test** comes in the last week of December and **fourth and last unit test** in the last week of January. Most probably during the second and third week of February the **Common Test** is conducted. Immediately after the Common Test preparation for **practical** in subjects like Music, Psychology, Geography and **viva voce** in languages like Marathi, English, Hindi and Sanskrit are conducted.
- The exam department and principal enquire and confirm whether the four unit tests and common tests were conducted properly on time and if the papers were valued, distributed to students, their doubts clarified and mark list submitted to the exam department by respective subject teacher. All the written exams, orals and practical were conducted transparently and with prior information to students with sufficient practice.
- All departments conduct continuous evaluations, practical and viva-voce as per time schedule assigned by the University.
- From session 2017-18 onwards Sant Gadge Baba Amravati University had introduced semester pattern in Arts (B.A.) and Commerce (B.Com.) stream also. In this new pattern in every subject they have allotted 20 marks for internal evaluation. Teachers conduct internal evaluation exams within the allotted period and submit marks accordingly. Seminars are conducted in all subjects. In languages like Marathi, English, Hindi and Sanskrit, different skills like Reading, Writing, Listening with understanding and Speaking are tested. For this, Personal Interview, Group Discussion, Presentation, preparing project and how to take personal interview of someone and to prepare report of the same etc. are practiced and performed. All the above skills are tested and awarded marks for the same.
- Marks are conveyed orally to students and grievances, if any, are solved by teachers.
- IQAC and HODs keep an eye on the CIE system and give suggestions for improvement.
- In this way the four unit tests, Common Tests at the end of the session prior to University exams and preparation for viva-voce and practical and the final performance of the same enable students to face exams properly and also helps teachers to carry out continuous internal evaluation.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The college follows transparent mechanism of internal assessment.

- **Examination Department** plans and conducts different exams of students quite systematically and without any confusion.
- Students are made aware of the process and its evaluation pattern well in advance.
- All details are given in college Prospectus and timely displayed on college notice board.
- The pattern is four Unit tests and one Common Test, PI, GD, Loud Reading, Practical and Assignment. Each unit test is conducted on different topics of the syllabus according to a fixed time schedule allotted in the prospectus.
- In each unit test, students study different topics (Units) and are well prepared with the entire syllabus and their full revision is carried out with the Common Test.
- After each unit test and Common Test, teachers check the papers and distribute them to students in class, their doubts are clarified.
- Teachers after valuing the paper (set exactly in the university pattern) distribute it to students in the class, clarify their doubts, explain their difficulties and as to how marks are awarded to different questions, motivate and assist them to perform better in the university exam confidently.
- From session 2017-18 as per SGBAU's order final examination and evaluation of B.A and B. Com part I first and second semester are held in the college.
- Complaints regarding marks awarded are explained and solved satisfactorily.
- After Internal Evaluation, student's performance is discussed with them and suggestions are given for better performance.

Transparency is ensured through:

- Exam plan is prepared as per Academic Calendar
- Questions are set following University exam pattern
- Valuation and award of marks- if any student has doubts or difficulty-there is facility for revaluation and re-totaling.
- There is the facility of getting the Xerox copy of the answer sheet after paying the fees fixed by University.
- Project work, assignments and visit records are monitored by concerned teachers.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Exam related grievances are handled at 2 levels- college and university.

- All examination related works and grievances of the college are controlled and managed by exam department.
- All exams are conducted as per university norms.
- Problems of very serious nature are reported to the principal.
- Answer sheets of all exams are valued and distributed to students immediately after the exams.
- Doubts are clarified by the teacher and complaints about marks awarded are solved amicably.
- Grievances of Internal Assessment and exams are handled by exam department and grievances of external exams are forwarded to university.
- In Semester pattern, if students have any complaint regarding marks given, there is provision for revaluation by another teacher from other college and even Xerox copy of the paper is given on request.
- In case of change in marks allotted by the first valuer the claim is settled and result of revaluation is declared and students have no chance for any complaint.
- Each subject teacher distributes the valued answer sheets of Unit tests and Common Test to the students in the class where they have the freedom to ask for clarification.
- In case of mistake from the teacher in allotting marks then itself it is corrected and proper marks are awarded. If there is no change the teacher convinces the student of the mistakes and shortcomings in the answer and motivates them for correction and improvement.
- All process is done in front of all students in class fully transparently.
- All exams as mentioned in academic calendar are conducted as per schedule and students are quite aware of it in advance.
- Hence the mechanism of dealing with exam related grievance, practiced in our college is fully transparent, time bound and efficient.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

- University provides an Academic Calendar for every academic year.
- Our college prepares an academic calendar as per university's guideline and distributes it to the faculty and students in the beginning of the session.
- All detailed and relevant information regarding College, Faculty, Courses, Rules, Schedule of various programs, Unit tests, exams, Holidays etc. are mentioned in it.
- Students get detailed information about all aspects in the beginning.
- The institution strictly adheres to this academic calendar throughout the year for conducting all activities.
- Academic Calendar is published in college prospectus.
- Teaching Plan for the year is given in Academic Diary by teachers.
- As per the academic calendar 2018-19, the first unit test held in the third week of August is common for all students of the college (B.A., B.Com. M.A.). In this test, the course completed from the beginning of the college till the exam is covered. The second unit test is conducted in the second week of October and naturally the course completed after the first unit test is given for this test. After each unit test the concerned subject teacher evaluates the paper and distributes it to students in the class. The teacher explains to them about their mistakes, less marks allotted etc. and whatever is lacking in their answers. Thus they are prepared properly to face exams and to answer different questions satisfactorily.

- In session 2018-19 an open book test was conducted in all subjects. Through this test the qualities of Selection, Narration and Summarizing are nurtured. After conducting two unit tests and open book test a common test is conducted before the first and third semester exam which will cover the entire course. As described above the paper of common test are evaluated and distributed to students prior to their final exam.
- In the month of December the third unit test is conducted. Similarly in January fourth Unit Test and in February Common Test is conducted. The procedure followed here is same as in the first semester. In the last week of February and the first week of March University practical exam and Internal Assessment and viva voce in languages are conducted. From third week of March university annual exam of final year starts. And in the second week of April the Second semester and Fourth Semester exam starts.
- Exam department prepares notice regarding various unit tests, Common test, Declaration of results, Submission of mark list, distribution of answer sheets to students etc. and circulates to individual teachers and for students in general in the class and every faculty follows the schedule from time to time.
- All exam programmes are given with days in the academic calendar as per university's frame work and is strictly followed by each teacher and results are also declared within the time frame allotted.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

- Programme outcomes, Programme specific outcomes and course outcomes for all Programme offered by the institution are stated and displayed on website.
- Though the curriculum of different programmes is prepared by university, the institute has designed its own PO for each programme.
- List of programmes and courses offered are given in college prospectus.
- All departments confirm their PO and CO before uploading on college website.

In our college student learning outcomes are calculated from the result obtained from course outcomes and program outcomes. While preparing new courses, Board of Study members discuss and assess the course outcomes, objective of the course, curriculum and other relevant aspects. The Board of Studies of Sant Gadge Baba Amravati University, Amravati approves the syllabus, its objectives, time required for its completion, weightage of marks etc. of each subject and curriculum. At the starting of the academic session, an Orientation program is conducted for students in which the principal tells them about the vision, mission and objectives of the institution and also about the program outcomes. Afterwards HOD and subject teachers of each department explain the program specific outcomes and course outcome to students. Every subject teacher tells students about the objectives of the course, it's expected outcome, pattern of evaluation, marks allotted for each unit and all necessary information to make the students aware

of all these and to prepare them properly. The copy of the prescribed syllabus of the university which contains all relevant details is available in the college library both for students and teachers.

During Parent Teachers Association meetings different subject teachers explain all the above discussed matters to parents and each teacher discuss and explain it to students who have doubts regarding the same.

File Description	Document
Any additional information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Mahatma Jyotiba Fule MV is affiliated to SGBAU, Amravati and for

evaluating the attainment of program outcomes, program specific outcomes and course outcomes it follows the pattern of examination and evaluation prescribed by SGBAU, Amravati.

- Attainment of Course Outcome are assessed by conducting and evaluating Orals, Class tests, Assignments, Seminars, Projects, Practicals and Viva-voce in languages. All these are assessed and evaluated perfectly to correct, improve and to motivate the students to perform better.
- Evaluation of course outcome is done through a well designed question paper covering the full syllabus of the course prescribed and prepared by the university.
- Program Specific Outcomes are assessed from both academic and nonacademic performance of students like internal/ external exams, practicals, assignments, participation in class/ departmental activities.
- Class tests/ unit tests help to find out the weakness and strength of students.
- The Mentor- Mentee scheme enables to trace the over all development of student as mentors take special care of their mentees, guide, encourage and help them to better their overall performance.
- Preparation of Academic Plan and maintenance of Diary helps to focus on predefined activities to attain the outcome.
- Program outcomes, program specific outcomes and course outcomes are assessed and evaluated by means of feedback taken from Students, Parents, and Alumni.
- The opinions, suggestions and overall feedback expressed are discussed and shared in various meetings by the faculty to produce better results.
- For evaluating POs, PSOs, Cos, student progression like alumni going for Higher education, Placed in employment and also their different achievement are collected.
- The college conducts various Seminars, Workshops, Field Visits, Guest Lectures, Study Tours Competitions as well as other activities connected with the curriculum.
- The students help and perform sincerely in conducting the above activities and also they are sent to other institutions for participating in such activities organized there.
- Many of our students have participated in inter collegiate/ State/ National level in sports/ cultural activities and brought accolades for the institution.

- For planning and overcoming different types of barriers of learning, the college conducts programs like remedial coaching, student counselling, identification of slow and advanced learners etc. and provide special coaching to them.

2.6.3 Average pass percentage of Students

Response: 42.95

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 64

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 149

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

List of project and grant details

Document

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 21.05

3.1.2.1 Number of teachers recognised as research guides

Response: 4

File Description

Any additional information

Document

[View Document](#)

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 19

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The College has constituted a Research Committee to facilitate and monitor research activities in the College. The Research Committee motivates and provides necessary guidance to the faculties in submitting research proposals to UGC and other funding agencies. It helps departments in submitting seminar proposals and motivates teachers to pursue Ph.D. studies. The Research Committee encourages the faculties for publishing research papers in various UGC approved Journals. The Committee comprises:

- | | | |
|------------------------------|---|-------------------------------------|
| 1.Principal | - | Dr. Meenal Thakare |
| 2.IQAC Coordinator | - | Dr. Mariam Thomas |
| 3.Two Senior Faculty Members | - | Dr. S.R. Dhakulkar, Dr. S.D. Girase |

Presently, there is no provision of funds for research and development. The necessary budget allocated by funding agencies like UGC and University is provided and utilized as per norms of concerned agencies. Besides, the curriculum has ample scope for students' participation in research activities at UG level. So, the College promoted participation of students in various research activities. However, the central library is rich in reference books and journals. Computer and internet facility is provided to all faculty members and students. Free high speed Wi-Fi facility is available in the college vicinity.

Some of the classrooms are equipped with Over Head Projectors and LCD projectors to facilitate the students.

Computer Lab is set up for the students in Commerce and B.C.A. to make them acquainted with the latest in the field and improvises on them.

Commerce students are encouraged every year to visit industries and interact with experts, establish rapport with various levels, collect and process data and submit it as project reports.

Students of Geography every year visits for Educational Tours and submit reports of Educational Tour.

Students who are interested in creative writing are encouraged by the language teachers to write for Yearly College Magazine "Kasturi". This magazine highlights various socio-political and cultural issues in the surrounding are like Load Shedding, Draught, Farmers' Suicides, Folk Literature, National Leaders etc.

The teachers are provided with many opportunities to submit innovative research papers, publish them as chapters, books and in journals with ISBN and ISSN.

The college staff also generates '**Student Welfare Fund**' for financially backward students. Student The College offers consultancy services free of cost. The College provides saplings to the villagers and offers various health checkup camps like Blood Donation, Eye Checkup etc. It is through the students and personal contacts of the faculties that world of consultancy spreads in the community. The NSS camp activities offer the faculties to disseminate information about the consultancy offered by the faculties.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 3

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0.5

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 2

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 4

File Description	Document
URL to the research page on HEI web site	View Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 6.34

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
27	29	33	23	11

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.1

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	0	0	0

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

NSS Unit:

The NSS unit of the college, treading on the theme of 'Not Me But You' preached by saints like Swami Vivekananda, plans and organizes the following extension and outreach programmes:

- The unit had adopted a neighbouring village, like 'Mardi', Raipur (Pandhari) and at present 'Kawatha (Bahale) The unit, under the guidance of our Principal Dr. Meenal Thakare and the program officers are constantly engaged in making a difference in the quality of lives of the villagers.
- The NSS camps are organized (8 Day residential Camp), with 100 students from the college enrolled for N.S.S (National Services Scheme) for performing it requires various social activities in terms of Blood Donation Camps, Dental Checkup Camp, Road Development in Village, Health Awareness, Cleanliness Campaign, arraigned lectures on Personality Development, Communication Skill and Women Empowerment, Tree Plantation, Water Conservation, Road Safety Awareness, Literacy, de-addiction, female- feticide, farmers suicide, extension lectures, Drawing and Essay Competition for Village students, installation of Tree guards, A Weir on Stream, skill development programmes etc.
- Free Eye Checkup Camps and Free Medical Camps especially for women are regularly organized for the residents of adopted village.
- Visits to old age home, remand home, mental hospitals etc. makes students aware of the problems faced by people.
- Study tours and field visits by Geography department gives firsthand experience to students.

These extension activities mould our students more oriented towards society; develop their personality and responsibility towards society.

File Description	Document
Any additional information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 1

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	1

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 54

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
10	12	11	8	13

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 56.06

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
415	520	104	257	118

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 5

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	1	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other

Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)**Response: 10**

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
0	4	6	0	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Mahatma Jyotiba Fule Mahavidyalaya, Amravati is offering a multi-faculty institution with Arts, Commerce and Science faculties. With regular BA, B.Com, BCA, M.A. (Music) , PG Diploma in folk art, and newly started B. Voc courses in the session of 2019-2020.

The college campus of Mahatma Jyotiba Fule Mahavidyalaya is spread over 3800 sq. mts. and built up area is 2832.14 sq. mts. Curricular and co-curricular activities of the college are carried out in the big main building with three floors. The college is sufficiently well equipped in terms of physical infrastructure for existing academic programs and administration.

- There are 16 classrooms available with sufficient light and air. For all students, steel benches and desks are available in every classroom.
- Well furnished Principal's cabin and Administrative office are noteworthy.
- There is an A.V Theater cum Seminar Hall, one ICT room and computer lab, music department equipped with projectors for academic activities.
- Sports, NSS and Sociology have their own departments.
- There is a well-equipped Psychology and Geography department Lab for students.
- Music department has a separate type of sitting arrangement, i.e. Bhartiya Baithak.
- The college library is having 129.17 sq. mt. area for effective learning resources where computerized library services are available with suitable software.
- On the third wing there is a well-equipped combined Computer lab for B. Com & B.C.A students and Faculty with 20 systems.
- Institute has done quality up gradation of Music, Psychology, and Geography labs in the last 5 years.
- A permanent Exam Section is available for all exam related works.
- A permanent Examination Room is ready for Exam-related work.
- The institute has storerooms to store office records and other equipment.
- Facilities like clean drinking water, internet, Wi-Fi, CCTV and Fire Extinguishers also exist in the campus.
- Amenities like Wheel chairs, railings, ramps etc are available for Divyangjans.
- Adequate staff is appointed to ensure the effective utilization of the infrastructure.
- A canteen is available for all.
- Spacious parking is available for students and staff.
- College has adequate staff to ensure effective utilization of its infrastructure.

Infrastructural Facilities Measurement Table is as follows:

Location	Room No.	Name of the Room/ Cabin	Area in sq. m.
		Administrative Office	36.24

Ground Floor		Principal's Cabin	45.53
		Waiting Room	21.56
		IQAC	18.58
		Physical/NSS/Sociology Department	37.17
		Exam & Rest Room	37.17
		AV Theatre	198.14
		Staff Room	50.02
		Teacher's Washroom	11.71
Ground Open Area		College Canteen	35.40
First Floor Wing-A	Room No.1	Psychology Department	59.06
	Room No.2	Classroom	43.21
	Room No.3	Classroom	43.21
	Room No.4	Classroom	43.21
		Girls Washroom	15.84
First Floor Wing-B	Room No.5	Music Department	65.92
	Room No.6(A)	Music Classroom	17.65
	Room No.6(B)	Music Classroom	17.89
	Room No.6(C)	B.Voc Music	17.89
	Room No.7	B Com. Classroom	36.54
	Room No.8	B Com. Classroom	36.54
	Room No.	Girls Common Room	14.21
Second Floor Wing-C	Room No.9	Geography Department	59.52
	Room No.10	ICT Classroom	43.21
	Room No.11	Classroom	43.21
	Room No.12	Classroom	43.21
		Boys Washroom	15.84
Second Floor Wing-D	Room No.13	Commerce Department Computer Lab (B Com./BCA)	66.60
	Room No.14	Library Reading Room	54.83
	Room No.15	Library Stack Room	74.34
	Room No.16	BCA Department	13.38

File Description	Document
Any additional information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

Response :

For the all round development of students, the college motivates them to participate in various Sports/ games and Cultural activities at different levels. In the institution priority is always given to such students in their skill based sport which includes **Outdoor Games** such as Athletics, Kabaddi, Kho-Kho, Cricket etc. and **Indoor Games** like Chess etc.

The college has a full time Physical Director who heads the department. College has physical infrastructural facilities to support the games- sports and cultural activities.

Every year Department of Physical Education sends students for 6-7 games in the Inter-Collegiate university by program. Students are also motivated towards participation in the various tournaments at State and National level. Ground facilities are available for students and related equipments are provided to the students.

The institution also provides support and training facilities for different competition in performing sports activities with the help of MoU with different sports institute, clubs and associations.

Department also conducts summer yoga camp with the help of Yoga Association and gives valuable guidance to students by yoga experts. Every year 2-3 students represent SGBAU Inter University

games. 09 students received university colour coats for sports / cultural achievements and were part of university team at State/ National level.

The institute has **MoU** with **DCPE (HVPM)**, a well known physical education college with all sports and games facilities and **Veer Abhimanyu Mandal, Sports Association for Social and Culture** where our students go and use the facilities for practice and take guidance from the experts and coaches there.

Sr. No.	Facilities for sports outdoor	Measurement	Establishment
1	Playground for Kabaddi(Men)	10 × 13 mtr.	2000
2	Playground for Kabaddi(Women)	10 × 12 mtr.	2000
3	Playground for Kho-Kho	27 × 16 mtr.	2000
4	Playground for athletic event	16000 sq. ft.	2000
5	Playground for Cricket(Net Practice)	22 yard	2000
6	Chess		
7	Meditation		

Cultural activities have been conducted and participation of students is at College level, University level as well as State and National level. The institute has equal devotion towards cultural activities. Cultural Committee of the college organizes different programs throughout the year.

- Students participated in competition at **University, State and National level** and won many honors for the institution.
- Students received University Colour-Coats for Cultural Achievement and were the part of University team at State and National level.
- ‘Yuvarang’ – an annual cultural gathering is a mega event of the year which provides a great opportunity to the students to explore their hidden talents.
- Dance, Drama, Song Competitions are arranged at regular intervals throughout the year.
- The college has a **Multipurpose Hall** (198.14 sq. mt.) for Cultural Programs and open stage is also available for a bigger activity. The hall is well-furnished and has a projector and a good sound system.
- The institute also takes support of the experts for the preparations of cultural events like dance and drama and provides financial support for entrance fees and expenses for competitions at local and higher level.

File Description	Document
Any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 23.53

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 4

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 23.6

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
4.60000	2.00000	0.40000	1.45000	4.05000

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Name of ILMS software: e-Granthalay

Nature of automation (fully or partially): Partially

Version: 3.0

Year of Automation: 2014

Library has an adequate collection of Text books, Reference books and others books.

The spacious reading room is available to students and it provides conducive environment for study.

OPAC: The library has Library Management System. The library has a dedicated 3 terminals for students to search for the availability of the titles.

- The library has an open access to all student and staff.
- The library also has “Offline Public Access Catalogue” (OPAC) for users.
- The library offers a single window service where information about the user circulation status, availability of the titles etc. can be sought immediately.
- Similarly various types of reports can also be generated with the use of above mentioned software.
- The computers in the library are linked with internet and loaded with e-books. E-caliber software has a database of hundreds of books which can be accessed through LAN.
- Books-database has been created along with users-database.
- The core processes of the library like issuance and return of books are partially automated. Manual Registers are also kept as an additional supporting system.
- **E-Resources:** The library is a member of N-list consortia of information library network (INFLIBNET). Under this consortia library provides more than 97000 e-books and 6000 e-journals to students and faculty members.
- Internet facility with computer system CDs, DVD, printer is available in the library.

File Description	Document
Any additional information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Library has an adequate collection of Text books, Reference books and others books which includes books along with Thesis, Dissertations, Encyclopedias, Dictionaries, Atlas, Yearbooks, Gazettes, newspapers and books for Competitive examinations.

The Rare Books in the library are well-maintained. The institute is particularly very careful about the handling and the safety of these books. The library staff looks into the maintenance of these books personally.

The number of the rare books which are published before **1940 goes up to 29**, which is really creditable for the institution.

The Library Committee keeps watch on the smooth functioning of the library. Scholars and researchers take advantage of this rare asset of the institution. The list of the rare books is published on the Website.

We have online access to 3000000 Books and over 6000 journals under N-list. Facility to access eBooks is also provided to the students in the library.

A spacious reading room is available for students. A separate space is also made available for the staff for reading. The library is automated and uses updated software like e-Granthalay to provide easy book access to the students.

These resources are available for library enrichment.

File Description	Document
Any additional information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.48

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.83561	0.59831	0.51730	0.05620	0.38781

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 5.6

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 31

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution aims at providing best IT facilities to its students and staff so that they can utilize these resources to greater heights, To achieve this, the institution regularly updates its IT facilities to serve the students with best facilities.

The highlights of IT infrastructure are as under-

- 4 Classrooms/Seminar halls have been equipped with LCD Projectors.
- The College has 40 computers in working condition. Out of these 20 Computers are available in Computer Lab and 5 computers are available in library , 6 computers in administrative office, 1 computer in exam section, IQAC 1 computer, 7 computers at different departments.
- There is a special ICT room equipped with LCD projector and internet facilities for all Faculties.
- All the departments of Arts, Commerce and Science have computer installed cabin with printers.
- The Principal's office and main office is fully computerized. The main office has 5 Computers, 1 Server, 8 Printers, 2 Scanners and 3 Xerox machines.
- 1 Epson copier/printer/scanner all in one work force is available.
- Office related Software is used for the convenience of Admission Process. Office Data is computerized and it has a complete record of the entire admission process.
- In session 2015-16, the institute has purchased 5 Windows 7 operating system, 5 MS office professional plus 2016 Sngl academic OLP 1License NoLevel and 1 windows server standard 2012R2 Sngl academic OLP license NoLevel 2Proc
- All the computers in the office are connected with LAN facility, internet broadband, and WiFi.
- College ensures regular updating of institutional website. Moreover all important notices concerning academics, examinations, assignments are uploaded on the website.

The institution has internet connectivity with 8 MBPS speed of

- BSNL.
- Along with BSNL, the institutional has additional high speed internet connectivity from Unicorn

Communications with 8 MBPS speed and unlimited data.

- Wi -Fi facility is available in the whole campus. Installation of new Wi -Fi setup from Reliance Jio is available.
- The entire campus is monitored by CCTV System. The 16 CCTV installed at strategic places helps to monitor the campus activities. There is a monitor in Principal's office which constantly records the activity.

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 13.38

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 33.66

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
4.40686	3.90600	2.05398	2.52519	2.92386

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institution has proper arrangements for the maintenance and utilization of the college infrastructure. IQAC looks after procedures of quality enhancements and sustenance. Smooth functioning of committees like CDC, IQAC, Library committee, Sports committee, Cultural committee etc enable the maximum utilization of academic and support facilities.

In every academic year our institution plans its policy well in advance and implements according to it. The college prepares the annual budget with the help of LMC previously, now College Development Committee. They accept the suggestions given by the Principal and Committee members. After correction it is sent for the approval and sanction of Management. At the time of preparation of Budget priorities are decided and allocation made accordingly. Even college has its own mechanism for maintenance. College has established one system e.g., the HODs of all departments submits their requirement to the Principal and Principal in the meeting with the HOD and CDC finalize the things.

The **Library committee** of our college is supporting and guiding the functioning of library very systematically. Every year we purchase Books, Furniture, Book shelves etc. according to the need with the help of Management. We have separate lab facilities for **Music, Psychology, Geography and Computer** for Students of the college and Research Scholars.

Every year different sports programs and competitions are conducted, **Athletics, Cricket, Kho-Kho,**

Kabaddi, Chess, Badminton, Atya-Patya etc.

The College has a separate and well established computer lab which is utilized by students and faculty. Some of the departments also have their own computer system. Such as Library, Music, Psychology, Geography and English.

There is adequate number of classrooms and furniture in our college. The campus is **Wi-Fi** enabled.

The Management is keen to allot sufficient funds and to utilize it for proper upkeep, maintenance and cleanliness of existing facilities, furniture, computing facilities etc.

The authority ensures that enough funds are allocated and then utilized for the maintenance.

The following measures are taken by the institute:

- Proper up-keeping and maintenance of the building and surroundings is regularly done.
- Keeping and maintenance of the furniture of the college and laboratories is done by hiring the skilled persons on job work basis.
- For the IT infrastructure of the institution, yearly contract has been done with a private firm Sarvadhnya Computers, Amravati.
- The employee of the firm regularly takes care of all the computing facilities including office and laboratories.
- For the cleaning of classrooms, duties are allotted to non-teaching staff (i.e. Peons and daily-wage workers).
- The college campus and the washrooms are maintained through the sweeper (Class IV employee)

File Description	Document
Any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 52.86

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
212	266	286	277	240

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0.65

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	10	1	0	1

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: B. Any 6 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 21.23

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
269	95	107	0	68

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**Response:** 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description**Document**

Details of the students benefited by VET

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** Yes**File Description****Document**

Details of student grievances including sexual harassment and ragging cases

[View Document](#)**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 3.72

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	4	4	5	2

File Description**Document**

Self attested list of students placed

[View Document](#)

Details of student placement during the last five years

[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)**Response:** 38.93**5.2.2.1 Number of outgoing students progressing to higher education**

Response: 58

File Description	Document
Details of student progression to higher education	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**Response:** 60**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	1	0	1

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	0	1

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities**5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national**

/ international level (award for a team event should be counted as one) during the last five years.

Response: 15

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	2	1	6	3

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college has Student's Council for every academic year. The student council was established in 2014-15 as per the provision of section 40(2)(b) of the Maharashtra university Act 1994. After 2014-15 the University Act was in suspension and supposed to be replaced by New Maharashtra Public University Act 2016. In 2017-18 students council was formed as per the Maharashtra public University Act. Therefore the council was not formed in 2015-16, 2016-17 and 2018-19. However, the college took initiatives to give representation to students from 2015-16 onwards by taking them as members of the college working committees. The initiation taken by the college has fruitful results. The College Students Council consists of the following members:

1. Principal – Chairman of the Students' Council
2. One Lecturer, nominated by the Principal.
3. National Service Scheme Programme Officer
4. Director of sports and Physical education
5. One Student from each class, who has shown academic merit at the examination held in the preceding year and who is engaged in full time studies in the college, nominated by the Principal.
6. One student from each of the following activities, who has shown outstanding performance, nominated by the principal, namely:- Sports, NSS, NCC, Cultural activities
7. Two female student members nominated by the Principal. Two students from (7) and (8) belonging to the schedule caste or schedule tribe or the notified Tribes (Vimukt Jaties) Nomadic Tribes or other Backward Classes.

The student members of the Council elect, from amongst themselves, the Secretary of the Council.

The Activities and Functions of the Student Council

- Executes various academic and socio-cultural events in the college.
- Maintains overall discipline on the campus.
- Facilitators between the students and college.
- Coordinates all extracurricular activities and annual gathering of the college.
- Raising funds whenever there is need to fulfill social responsibility.
- Prevents Ragging in the campus through counseling senior students.
- Organizes the programs in the campus to improve cleanliness and greenery in campus.

Sr.No.	Name of students Representative on academic and administrative bodies	Students Council Members	Year
1	Pradip Ghadekar	Member	2014-
2	Ku. Prajakta Kalbande	Member	2015-
3	Ku. Prajakta Kalbande	Member	2016-
4	Dhiraj Athwale	Member	2017-
5	Ku.Kalyani Dhoke	Member	2018-

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 9.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
14	7	11	7	10

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The functions of the alumni association are as given below:

1. The college has been conducting alumni association meeting from 2011
2. The institution has a registered alumni association named “Runanubandh” which was registered on 25/4/2011.
3. The objectives of this association are:

To have continuous, cordial relationship and contacts with the alumni in future.

To work towards better result and placement of the students.

To co-operate with college informing various activities for the benefits of students and College.

For better interaction between teachers and alumni for the improvement and development of the college.

To raise finance to be utilized for the benefits of the students and to organize Educational, cultural and sports activities.

For the improvement of the college and to help needy students with financial assistance.

To take the problems of the students to the higher authorities with Principal’s recommendation.

To facilitate ways and means to conduct curricular- co-curricular activities for the benefit of the students and alumni.

1. The alumni association conducts alumni meet twice in every year.
2. Our alumni students deliver special guidance lectures to motivate regular students once in a month. This interaction of expert alumni helps students to gain and enhance their skill to face the challenges during job interviews and in future life also.
3. For better and continuous contact with the college and to furnish the latest position, placements and activities of the alumni members.
4. Their suggestions help to develop the infrastructure and academic performance of students and college with the latest trends.

To help the needy society and community along with other organizations during natural calamities and social problems.

File Description	Document
Any additional information	View Document

**5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs**

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 6

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

- Mahatma Jyotiba Fule Mahavidyalaya Amravati was established with the purpose of providing a humanizing and value based education to the poor, ordinary and under privileged sections of society and it tries its level best to adopt and fulfill the motive and works of its founder Mahatma Jyotiba Fule and his wife Savitribai Fule in all activities.
- Being affiliated to Sant Gadge Baba Amravati University, Amravati, all the institution's activity and works strive to reflect the selfless and enlightening works of Sant Gadge Baba, his social work and great contribution to society which instill in the minds of our students a desire for social work, dedication to and responsibility towards society.
- The college serves the society by providing quality education not only for a selected few, but for all.
- Some of our students "Earn and Learn" and work in different fields to manage their educational and other expenses. We take extra classes and guide them at their convenience to make them self-dependent.
- Different activities are conducted to arouse the social awareness and to encourage students to take part and perform in different competitions and programs to facilitate their personal development and self-improvement.
- The Alumni also contribute by guiding and sharing their experience with the regular students.
- Coaching classes for competitive exam is conducted and books of the same are given free of cost to studious students.
- As the college had shifted from the city to its far away premises now mostly students from nearby remote villages who are deprived of educational opportunities take admission here which enables the college to fulfill the motto of its founder great Mahatma Jyotiba Fule.
- Along with academics, the students are moulded as well-disciplined, skilled in co and extra-curricular activities and nurtured as socially useful citizens to lead a satisfied life in future.
- In all the above mentioned activities, the source of strength is our principal, who efficiently monitors and supports the teaching and non-teaching faculty, who is greatly assisted by the Management, College Development committee and the IQAC.

File Description	Document
Any additional information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

For the smooth functioning of the college, decentralization of work and participative management is

practiced. All departments and committees work under the guidance of the principal, the head of the institute.

- Year wise plan is chalked out which comprises College Development Committee, members of Management, teaching, non-teaching faculty, Student, Alumni, IQAC Coordinator etc.
- Different committees are constituted for the execution of various Academic, Co-curricular and extra-curricular activities.
- Under the Principal's guidance the committee prepares the Academic Calendar and plans all curricular, Co-curricular and extra-curricular activities in advance.
- The Student Council headed by faculty members assists in the smooth functioning of all these activities whose opinions and suggestions of are taken into consideration while planning and carrying out different programs.
- The Management, Principal, HODs, Faculty and students play a vital role in the decision making process.
- HODs conduct meeting and takes decisions for the smooth conduct of various activities.
- Members of Management visit the campus, interact with the faculty members and guide and motivate them to do better and help them in solving if they have any difficulties.
- For effective decentralization the following committees are constituted:
 - IQAC
 - RESEARCH COMMITTEE
 - LIBRARY COMMITTEE
 - GRIEVANCE REDRESSAL CELL
 - CULTURAL COMMITTEE
 - SPORTS COMMITTEE
 - ADMISSION COMMITTEE
 - EXAMINATION COMMITTEE
 - SEXUAL HARASSMENT PREVENTION COMMITTEE
 - DISCIPLINE COMMITTEE
 - WOMEN CELL
 - ANTI- RAGGING COMMITTEE
 - GUIDANCE & COUNSELLING COMMITTEE
 - NSS
 - ALUMNI ASSOCIATION
 - PARENT TEACHER ASSOCIATION
 - SC/ST COMMITTEE
 - MINORITY CELL
 - OBC CELL

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Our college managed by eminent persons, provides higher education for the poor and down trodden students and conducts many programs, functions, competitions, Seminars and Workshops for the betterment and motivation of student community.

- The college imparts quality education to students through effective teaching methods suited to their needs and to prepare them as competent to face the tough competition of the modern era.
- The ultimate aim of the institution is to mould good individuals with strong character and principles of humanity and service oriented mentality.
- In the beginning of the session an Orientation program is conducted to help the students to walk in the path of honesty.

PERSPECTIVE/STRATEGIC PLAN

To cultivate an atmosphere of research in the institute and to encourage research oriented activities like publishing research papers in quality Journals, attending, presenting and publishing papers in Seminars, Conferences and Workshops and to get more departments recognized as research centers. Organization of workshops on various topics & issues of current relevance, guest -lectures in all subjects by experts, programmes for nurturing social, cultural, sports, and health awareness, Visits to Industry, places of community, Social and Psychological importance, activities of Alumni Association, coaching for competitive exams etc.

- Organizing National/ International Conference/ Seminar/Workshop every year.
- Conduct Certificate/ Value Added Courses.
- Promote ICT based teaching-learning for students.
- Professional development programmes for teaching/non teaching faculty.
- Conduct Inter collegiate competitive exam.
- Developing a clean and green campus for students.
- Conduct Intercollegiate Vidarbha level/ State level Music competition
- Organize Inter collegiate Poem Recital competition.
- Start Competitive Exam Coaching Center in college.
- Start P.G. Diploma in Performing Folk Arts/ B. Voc Courses.

- More MOUs to be established.

One Activity implemented based on Strategic Plan

Inter-Collegiate Competitive Exam

- Academic Calendar of the college mentions all the activities of the perspective plan. As per strategic plan, from session 2016-17, an inter-collegiate competitive exam is conducted through Department of Physical Education & Placement Cell.
- This activity helps to prepare and guide students on how to face and solve competitive exams.
- The question paper is prepared strictly on competitive exam guidelines.
- This increases the level of confidence and daring of students and helps to improve their performance in different types of competitive exams. 100 MCQ for 100 marks have to be solved in an hour.
- The first exam was held on 28th Dec. 2016. Total 150 students from different colleges of SGBAU, Amravati had participated.
- In the second exam held on 27th Dec 2017, 118 students participated and in the third exam on 30th Dec. 2018, 64 students participated.
- The prize distribution ceremony is on 3rd January, Savitribai Fule Jayanti. The dignitaries of SGBAU, Amravati who graced it had showered praises for conducting such an activity which is the need of the hour and is one of its kind in the University.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The Institution has a well-defined, decentralized organizational structure to coordinate the academic and administrative functions and to involve every member to be a part of the work culture.

- The organizational structure includes the Management committee, College Development Committee etc who look after and manage the overall functioning of the college.
- The Management representatives visit the campus regularly, conduct meetings and discuss and guide the faculty regarding infrastructure and college development and take input about their requirements.
- The Principal, academic head of the institution, provides leadership and guidance in planning, organizing and execution of all programs with active support and participation of faculty members. She plays a vital role in the Management committee, CDC and all the other statutory and non-statutory committees.

- The IQAC formed as per directives of NAAC, plays a major role in monitoring all activities and executing the rules and regulations of college.
- Different committees constituted work under IQAC's guidance and ensure proper functioning of all activities.
- Heads of various departments give suggestions to principal on all academic, curricular and co-curricular activities related to college development.
- Various decisions and policies related to students and different activities are discussed in the meetings, conveyed to the students and implemented for their benefit.
- Various Seminars, Workshops, Conferences, Field trips, Visits and guest lectures are conducted for all-round development of students.
- In Staff Council meeting conducted by principal various aspects regarding academic requirements, teaching learning, Library, Sports, Cultural facilities, examination etc. are discussed with the suggestions and recommendation of each faculty members.
- As per requirement, in administrative matters, Principal's decision in consultation with Management is communicated to HODs and the senior clerk. When it is related to student discipline principal interacts with students and takes decisions.

Board of Management and College Development Committee:-

To ensure proper functioning of the college there is BOM and CDC.

- For the welfare of the students and college it introduces and executes different schemes and policies.
- The Secretary, the next person in authority, takes care of every aspect of the college and administration (all academic activities).

Rest of the committee members cooperate with the chairman and secretary in handling the administrative activities.

Service Rules:- The institution follows service rules of Sant Gadge Baba Amravati University, UGC and State Government. These rules are applicable to all employees.

Staff Recruitment:- The college follows this procedure for staff recruitment. Advertisement approved by university is published in Local/State/National newspapers with NOC of J.D. followed by interview conducted as per committee approved by university.

Promotional Policies:- Time bound promotions of faculty are done as per rules and regulations of university and the Committee for Placement constituted by the university.

Grievance and Redressal Mechanism:- There is a functioning Grievance Redressal Cell but due to personal attention and care given to students by each faculty member and as they are guided to lead a healthy and happy life there are no serious issues so far.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

Response: D. Any 2 of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP Document	View Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The college has constituted various bodies/cells/committees for the welfare of the students, faculty and the

institution. Through these bodies/cells/ committees different activities are planned, conducted and outcome taken into consideration.

- **The Cultural Committee** of our college, constituted from the beginning of the college, plays a vital role in creating and developing cultural awareness and an aptitude and interest in our students towards cultural activities and to nurture their talent and a sense of appreciation in them to keep them healthy, human and to save and protect them from unhealthy habits, depression etc.
- Different activities planned and organized by this committee had enabled the students to conduct as well as to participate in these which could enhance their artistic talents and also the availability of stage provided by the college had improved their performance, confidence and stage daring.
- This institution assigns a lot of importance to cultural activities, gives special coaching in music, instrumental, classical, vocal etc. Hence from the very beginning of its establishment the cultural committee was very active and lots of programs were conducted under its guidance.
- Various competitions are organized by the committee, selected students are sent to take part in different levels of competitions conducted by other colleges, organizations, youth festivals etc. and have won prizes for their dazzling performance.
- Many competitions are organized in collaboration with other organizations.
- Students are trained and guided as to how to conduct programs effectively.
- Under the efficient guidance of the committee many students have improved their performance and they got an opportunity to perform in State, National and even International levels and to win prizes and awards.
- During various occasions like **convocation** of the parent university, Our College team gets the privilege and golden chance to present the university song, welcome song etc.
- Just because of the expert guidance of the committee students participate in many competitions at different levels and had become well known performers, some are working in different organizations and most of them earn their living by taking personal coaching and running tuition, music centers etc.
- The highest achievement is that the students are leading a healthy and satisfied life promoting cultural awareness and an aptitude and a love for Music and art in the community.

File Description	Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The following welfare measures for teaching and non-teaching staff are adopted by MJF college.

1. Different types of leave facility
2. Other Beneficial measures

- **Group Insurance Policy for Staff/Students.**
- **D.C.P.S.** contributory Pension Scheme.
- **G.P.F.** Advance and withdrawal facilities as per rules.
- The management provides financial assistance to the faculty members for attending regional/state/National/International Conference/Seminar/Workshops etc.
- Different programs are conducted for the benefit of the teaching, and non-teaching staff. Such as, **Health Awareness programs** (Especially for women), **Stress Management**, **Intellectual Property Rights**, **Quality Culture Development**, **I.C.T.**, **Yogsaadhna** workshop, showed the movie “**Tatya Lahane**” to develop awareness of eye donation.
- Teaching and non teaching employees for their achievements and their wards with higher percentage in XII are felicitated by the Management.
- **Salary Earners’ Society:** to ensure financial help to all staff members in emergency with minimum interest rate.
- Home loans taken by 60% of the staff.
- Free uniforms for class –IV employees.

File Description	Document
Any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 12.63

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
12	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 2.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	1	0	4	1

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).	View Document
Reports of Academic Staff College or similar centers	View Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 23.63

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	6	2	4	7

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The institution follows a well formulated Performance Appraisal System for teaching and non-teaching staff.

- The guidelines of UGC, for assessment, are followed.
- There is an API Committee that looks after and guides the Performance based appraisal system.
- Every academic year, at the end of the session, each faculty member has to fill in and submit the Performance Appraisal Forms (API) to the committee.
- The committee scrutinizes these forms and submits them to the principal. API forms serve as the basis for career advancement.
- On the basis of the recommendations of the screening committee and the statutes of Sant Gadge Baba Amravati University, Amravati promotions of the faculty are done.
- For non-teaching staff promotions are time bound but their performance appraisal is done through Confidential Report (CR).
- Other than A.P.I. forms, the students also evaluate the performance of the faculty through feedback forms. These feedback forms are distributed to students in class and collected by members of feedback committee. The feedback forms are evaluated by the committee to assess the performance of the faculty in each subject and suggestions given by the students in feedback are considered. Based on these a report is prepared and given to the principal who discuss the same with the faculty and guides them to better their performance.
- Once in a while the principal and sometimes the H.O.D give surprise visit to the classes.
- The Management also evaluates the performance of the faculty from the results of the university examinations in particular subjects. On the basis of this result, feedback is submitted and the API forms, each faculty's quality of teaching and performance is assessed. Faculty who are lacking in their teaching and skills are guided by the principal and secretary and necessary tips are given to improve themselves.
- The Management and the Principal are quite strict about discipline and the quality of teaching of faculty members.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

- The college conducts both internal and external financial audits on a regular basis as per the norms of the government.
- From the beginning of the college, the accounts are operated jointly by the principal along with the chairman of the governing body. Hence the Management has information about the financial position of the college from time to time.
- The external auditor, an authorized Chartered Accountant, appointed by the college, conducts audit of the college accounts.
- During the course of audit if any errors are detected, that is rectified in consultation with the head clerk of the college and permission of the principal.
- The audit report along with the observations and suggestions of the external auditor is presented before the members of C.D.C. during its meetings for their verification and approval.
- In the next year the college tries its level best to comply with the observations and suggestions to

maintain accuracy and transparency in financial management of the college from time to time.

- The audited statements of accounts, thus submitted under the report of the external auditor is approved by the C.D.C. and is referred to the government for record and for claiming grant as entitled under Grant/in aid pattern.
- Other than this, the college has internal audit mechanism where H.O.D. of the department (with practical subjects) audits and inspects/manages the departmental activities.
- The departmental requirements are conveyed to the principal by the HOD which the principal in turn informs the Management and as per the availability of funds the requirements are fulfilled. This same procedure is followed every year for procuring different apparatus, Musical instruments etc.
- So far there were no audit problems as such faced by the college.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college is managed by 'Asmita Shikshan Mandal'.

- For Mobilization of funds and optimal utilization of resources the college follows strategies directed by the U.G.C.
- Salary grants are provided by the state government and fees received from students. The scholarship given to students from the government is directly deposited in their account.
- Whenever necessary, the management provides financial help.

- Each academic year the annual budget is prepared by the college Accounts Department and presented before the College Development Committee for its approval.
- After conducting every activity, the department concerned submits a statement of expenditure to the accounts section. The college also utilizes grants given by U.G.C.
- The Faculty members provide memorial endowments to encourage the students and to motivate them to perform better. Thus students with special achievements in different subjects, cultural and sports activities are felicitated with cash awards and certificates.
- Through **Student Welfare Fund**, the financial contribution of teachers is beneficial for needy students.

Funds are utilized under the given heads:

- Conference/ Seminar/Workshops: funds from UGC for the organization of Conference/ Seminar/Workshops are properly utilized. College also organizes seminar/ conference/ workshops on its own.
- Maintenance of Infrastructure, Beautification of Campus and Repairs are done by the college as and when necessary.
- Library Expenditure: library up gradation and addition of text books and reference books are done as per requirement.
- Renovation and construction are carried out as needed.
- Salary of staff of self- financed courses is managed from the funds received from the courses.

Sponsorships :

- 1) Poem Recital Competition- one of our Alumni Shri Uday Mahure conducts this competition and the entire expenses are borne by him.
- 2) Cash award and shield for topper in all 3 years of B.A. Psychology subject at college level by Dept. of Psychology.
- Prizes of Inter collegiate competitive exam cash awards and shield from well wishers.
- Cash award for topper in Sanskrit in B.A. final of our college by Shri Arunrao Shiledar.
- Rashtriya Sanskrit Sanstan's scholarship for toppers in Sanskrit in all 3 years of B.A from Delhi.

Books, Equipments and Musical Instruments are donated by well wishers.

File Description	Document
Any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

- I.Q.A.C. of the college, formed in the academic year 2011 as per the directives of NAAC, is

functioning for enhancing internal quality assurance of the institution. Since then IQAC has been contributing greatly adhering to the institution's Vision, Mission, Objectives and targets. As per the framework of institutional activities and the academic calendar different programs are institutionalized. For promoting and maintaining quality in education IQAC conducts various activities and up-gradation of facilities.

- Continuous monitoring of these activities is done from feedback of all stakeholders to promote student centric quality education.
- IQAC always motivates teachers to conduct and to participate in Workshops, Seminars, Conferences, Publication of quality research papers in journals etc. Teachers are encouraged for research work (Ph.D).
- To ensure innovation and use of technology in teaching ICT room was established in June 2017 and it is compulsory for all faculty members to take lectures there.
- Certificate and Value added Courses were conducted for improving different skills and instilling values in students.
- Competitive Exam Coaching classes, conducted free of cost, in college from 12/08/2017, helps economically backward students to have facility in college which is far away from city.
- Different competitions were conducted for the benefit of students.

Two Practices are as follows:

1. Activities conducted under **Study Circle/Literary Association**.

Every year different activities, Competitions, Guest Lectures etc are organized to promote students' awareness and to enhance their interest in different subjects. After commencement of college in August, the inauguration takes place. Eminent personalities and experts to motivate students are invited. In this function various representatives elected in each subject is felicitated. Year round various activities are conducted mostly by students under the guidance of subject teachers. This helps to develop and nurture their interest and hidden talents and keeps them abreast with the latest developments. In all programs conducted, introducing guest, anchoring, vote of thanks, speeches in between were done by students under the guidance of teachers which increases their leadership qualities, stage daring, and confidence level. Wall magazines in Marathi, Hindi and Sanskrit are prepared and displayed as it is highly beneficial for students.

2) Organization of **Vidarbha Level Music Competition**

From session 2017-18, in collaboration with **Sangeet Kalopasak Sabha**, a Music competition (Vidarbha level) for the age group of 15-25 was conducted. It comprises Classical, Vocal and Instrumental music. First 3 prize winners are felicitated with cash awards, memento and certificates. Due to the success of this event, as per participants' demand and suggestions, in 2019 and 2020 it was conducted on State Level. This activity had elicited great response, participation and appreciation from public and students as it motivates and inspires students to improve their performance and skill by listening and witnessing great artists and their performance. It ensures great exposure to them and trains them as good performers.

File Description	Document
Any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

IQAC was established on 22/4/2011 as per the Directives of NAAC and it guides and controls all the major activities taking place in the campus.

- It's the prime concern of IQAC to motivate teachers to participate in meetings of BOS, Academic Council, Senate, Management Council, Workshops and committees for framing syllabus to facilitate curriculum up gradation and improvement. IQAC had conducted various workshops.
- Coaching for Competitive Exams held in the college free of cost, conducting inter collegiate competitive exam, Guest- lectures in all subjects by experts, compulsory use of ICT room for teaching by every teacher, etc. are certain reforms carried out under the initiative of IQAC.
- The institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC to promote student centered activities and to enhance their ability.

For promoting quality enhancement the following activities are conducted and facilities are provided:

- A healthy, family atmosphere in college.
- Efficient guidance in Academic, Curricular and Co-curricular activities.
- Student centric teaching.
- Monitoring teaching learning process.
- Study tours and Field trips.
- ICT assisted education.

Two examples:

ICT Assisted Teaching:

To improve the quality of teaching learning and to acquaint students with the latest developments in different subjects and to keep them technologically updated an ICT room was established in 2017. It is compulsory for teachers to use ICT in teaching. Students are trained to conduct seminars/presentations/personal interviews/ GDs etc using mike. Movies, dramas and clips pertaining to syllabus in different subjects are shown to students. Two LCD projectors are made available, the entire campus is wi-fi enabled and the library has all physical and e-resources.

Certificate/ Value Added Courses:

- To enhance student admission, progression and employability, Certificate courses and Value Added courses are conducted. Among these, Certificate Course in English communication Skills, Sugam Sangeet, Counselling and Psychotherapy, Skill Development Programme of Accounting and Office

Management were very successful. Total 10 Certificate Courses and 11 Value Added courses in different subjects and topics were conducted so far and more will be conducted in future.

File Description	Document
Any additional information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 3

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7	3	0	4	1

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

As per previous Peer Team's recommendations, following steps were taken to ensure quality in teaching-learning process, Infrastructure and Learning Resources, Sports and extension activities.

The college had extended the first floor, constructed Ramp, Renovated A.V. Theater, Laboratories of Music, Psychology, and Geography.

- Faculty has been encouraged to do research, present and publish research papers.
- Efforts are in progress to establish a Multi Gym in the college.
- New course P.G. Diploma in Performing Folk Arts started from the session 2018-19 and B.Voc in 2019-20.
- Installed a surveillance system with CCTV cameras to maintain discipline and better security.
- Developed a good computer lab with latest PC's.
- College felicitates teaching and non-teaching staff and their wards for their achievements and creditable performance. Staff members are felicitated on their birthdays also.
- Students are honored for their achievements with certificates and cash awards sponsored by teachers.
- College has conducted various Seminars, Workshops on Quality Culture Development, Intellectual Property Rights, ICT, Stress Management, Quality Enhancement Initiatives and a Placement Drive.
- 04 of the faculty have completed Ph.D. after 2014. 17 are pursuing Ph.D. and 02 will submit their thesis soon.
- Due to main condition of having 5 lakhs as fixed deposit in the account of Management, mentioned in our University's Perspective Plan, the college could not submit application for M.A. program in Psychology, Marathi and M. Com but it will be submitted in near future.
- Career oriented **Certificate Courses** in Sugam Sangeet, Communication Skill in English, Counseling and Psychotherapy, Skill Development program of Accounting and Office Management were conducted.
- Major project in English for establishing a language laboratory was submitted, but no further development as per UGC guidelines. Faculty members have applied for UGC Major/ Minor projects.
- The college Provides **consultancy services** free of cost in Guidance and Counseling and Career Counseling.
- IQAC has an office and had selected a student as its member from session 2016-17 onwards.

- As members of BOS and various sub committees in different subjects, teachers contribute for curriculum enrichment.
- 10 MoU have been signed with different organizations for promoting over all development of students, faculty and institution.
- **‘Runanubandh’ Alumni Association** tries its best to contribute for strengthening the activities of the college.
- Established **Competitive Exam Coaching Centre** in college, conducted free of cost for students of the college.
- **Inter-collegiate competitive exam** conducted for students of all colleges coming under SGBAU Amravati.
- Establishment of **Research Center** in college and 4 research supervisors.
- To start “tailoring zone”, to provide facility at concessional rates to students who can take benefit through “Earn and Learn” scheme will be developed into a small scale industry.
- To start Self Defence Course soon
- To start **Mahatma Fule Study Centre** to propagate the thoughts and works of this great visionary social reformer among students and staff.

File Description	Document
Any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 11

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	4	2	3

File Description

Document

Report of the event

[View Document](#)

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

Mahatma Jyotiba Fule Mahavidyalaya is a co education institute and is aware of the importance of gender equity. The institution is sensitive towards womens' issues and therefore imparts gender sensitivity among students through various activities.

1. Safety and Security:

- In the college campus I Card and Dress Code are compulsory for Students.
- There is watchman at the college gate and residing in the campus for day-night service.
- CCTV cameras are installed in all floors, library, exam section, principal's cabin, office, and corridors etc. for the safety of students.
- College has Anti ragging Cell
- Grievance Redressal Cell is established in the institution.
- Suggestion and Complaint box is kept in the college premises.
- Four Fire extinguishers have been put at four different places in the college for safety and security.
- First Aid box is available in the college campus and through this medical assistance is given

to students.

2. Counseling:

- The teaching faculty has been counseling students from time to time. All mentors (Teachers) use their expertise to help and guide the students. Department of Psychology helps the students to solve their academic and personal problems.
- Women cell has been established in the college through this cell we arrange gender equity promotion programmes.

1. Common Room:

Separate Common Room is available for girl students and on the same floor there is a separate washroom for girls.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 6137

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 54.32

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 1529

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 2815

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:**1. Solid Waste Management:**

1. We have given awareness to students regarding green environment in the campus by fixing awareness boards inside campus.
2. Separate dustbins are available in departments, Office, Staff room and Corridors of the college.
3. For paper waste management we use one side blank paper for writing application C.L, D.L and for other written works.
4. Paper waste – The library material like old newspapers and magazine, old assignment books etc. are sold to the vendors for proper recycling.
5. Besides Amravati Municipal Corporation regularly collects dry and wet waste from the campus.

2. Liquid Waste Management:

Waste water of Wash room basin/tank is used for plants.

1. E-Waste Management:

E-Waste such as discarded computers, printers are safely stored in allotted room and replaced with authorized dealer once in five years.

File Description	Document
Any additional information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus**Response:**

- There is a rain water harvesting plant in our college. Our institution has rain water harvesting system on the roof for collecting rain water from where it falls.
- Rain water collected from roof top of building is diverted through pipes to well. Thus water passes to the well improving the water level of the well.
- Through this plant we collect the huge amount of rain water and direct it into our college well and use the same for plants later on.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Bicycles:-

As Majority of the students of our college hail from poor financial background, most of them use bicycles and a few students use motorbike. Our college conducts green audit in our campus with the help of NSS. We have tried our level best to make our campus green with tree plantation. The classrooms are well ventilated with adequate natural lighting.

Public Transport: -

For the facility of public transport auto rikshaw is available. There is an auto-rikshaw stop near the college.

Pedestrian friendly roads: -

Arrangement of roads made available as per the supervision of PWD of the division.

Green Landscaping tree and plants: -

Many plants and trees are planted and maintained in the premises which add beauty, coolness, Shade and Fresh air to it.

File Description	Document
Any additional information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.69

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.46981	0	0	0	0

File Description	Document
Green audit report	View Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 8

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	2	0	3

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 8

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	2	1	0	0

File Description	Document
Report of the event	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including

Vice Chancellor / Director / Principal /Officials and support staff**Response:** Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website**Response:** Yes

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics**Response:** Yes

File Description	Document
Any additional information	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**Response:** Yes

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 28

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	4	4	6	8

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

In our college, Birth and Death anniversaries of great leaders, social reformers and patriots are celebrated with great enthusiasm. During these programs students and teachers speak on and remember the great contribution and sacrifices made by these men to inspire and motivate the budding talents of students which instill in them the desire and keenness to follow the footsteps of these men and to mould them to serve the society with dedication and imbue in them the spirit of patriotism.

Academic year	Name of Program	Date of the program
	Annabhau sathé birth anniversary and Lokmanya Tilak death Anniversary	1st August (One day)

2014-15 to 2018-19 2017-18 to 2018-19	Dr. S. R. Rangnathan Birth Anniversary	12th August (One day)
	Independence day	15th August (One day)
	Dr. Radhakrishnan birth anniversary	5th September (one day)
	Mahatma Jyotiba Fule Death Anniversary	28th November (One day)
	Mahaparinirvan Din	6th December (One day)
	Savitribai Fule Jayanti Program	3rd January (One day)
	Republic day	26th January
	Mahatma Jyotiba Fule Birth Anniversary Program	11th April (One Day)
	Dr. Babasaheb Ambedkar birth anniversary Program	14th February (One day)
	Chatrapati Shivaji Maharaj Jayanti	19th February (One day)
Dr. A.P.J. Abdul Kalam birth anniversary	15th October (one day)	
File Description	Document	
Any additional information	View Document	

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

There is transparency in institute's financial, administrative and auxiliary functions.

Financial-

- Financial audit done through authorized auditor.
- Asmita Shikshan Mandal, our mother institute conducts financial audit of every year.
- Complete transparency in all transactions such as student, staff and parents.
- Fee structure decided by the parent university and as per its guidelines.
- Every details regarding financial matter is well stated in the college prospectus.
- Financial grants received from UGC are well audited and utilization certification sent to UGC.
- Scholarship records are maintained and the financial benefit is directly transferred to beneficiary's

account.

- Information regarding financial issue is maintained by college office in form of cash book and ledger book.

- **Transparency in Academic Function-**

- Academic audit conducted regularly.
- Academic and administrative works controlled by principal.
- Teachers monitor students' progress and performance through Seminar, Home Assignment, Classroom test and oral test.
- Student oriented activities like Guest-lectures, Workshops, annual gathering, Sports and Cultural activities, industry visit, study tour and field study are organized. There is special ICT room for ICT lectures.
- Members of Management visit the college often and guide all faculty members during meetings of LMC and IQAC.
- All programs run as per guidelines mentioned by the university from time to time.
-

- **Transparency in administrative and auxiliary functions:**

- All information regarding students, teaching and non-teaching staff circulated and displayed on notice boards.
- The College Development Committee with members of Management, Teaching and non-teaching staff gives direction to local administration and auxiliary functions.
- Educational requirements of faculty discussed with principal.
- There is complete transparency in different functions of the college.

File Description	Document
Any additional information	View Document

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice I:

Title: **Student Welfare Fund** constituted by full time faculty.

Objective:

- 1.To Provide Financial help to needy and poor students for educational purposes.
- 2.Special motivation to students who have excellent performance in sports and cultural activities.

Context: Most of the students hailing from the poor strata of society take admission in our college. Due to poor financial condition, they have no money to pay admission fees, college uniform, textbooks, exam fees, expenses for transportation etc. Due to this they face hardship in getting education and many brilliant students are left with no option for education. Realizing this, faculty members have decided to help such students by contributing some amount from their payment every month.

Practice: Hence to fulfill this dream of helping the needy students to complete their education and score good marks, full time regular faculty of the college contribute a fixed amount every month and from this amount collected, distribute bicycles, Competitive exam guidance books, Sports material or whatever they require.

Evidence of Success: Such help rendered by the faculty not only motivates and inspires the students but it also enables them to perform better in their respective fields. E.g. In session 2016-17, Ku. Priti Sahare of B.A. III year who was given a bicycle performed excellent in studies and stood 2nd in University merit list. The wonderful performance of students motivates the faculty's enthusiasm and gives them great satisfaction.

Best practice – II

Space observation facility through Telescope

Objective:-

- 1.To motivate students and community to observe space, moon, stars, galaxy etc. through the expensive telescope available only in our college.
- 2.To increase the awareness and knowledge of students and community about the use of this rare device.

Context:-

Most of the students and the people nearby are quite poor and fully ignorant about the phenomenon such as lunar eclipse, full moon day, constellation of stars etc. and as to how clear and attractive they appear through the telescope. Hence to improve their knowledge, increase their awareness and to motivate them to observe these our Department of Geography provides this facility to them free of cost.

Practice:-

For this purpose the expensive telescope which is the only one of its kind in Amravati and nearby places is utilized on occasions of rare astronomical events. Our college students, their parents and the nearby community are invited to the college with prior information, the astronomical wonders are shown and explained to them by experts

free of cost.

Evidence of Success:-

Due to the above mentioned programme conducted by the college, the students and the nearby community got a firsthand knowledge about these rare phenomena. Their awareness and interest has increased and they whole heartedly wait for such occasions to be witnessed and explained to them through the telescope.

File Description	Document
Any additional information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Mission

Mahatma Jyotiba Fule Mahavidyalaya, Amravati was established in the year 2000. The college was given the name Mahatma Jyotiba Fule college, after its source of inspiration, motivation and creativity garnered from the great work of social revolution and education of the masses and girls/women in particular by the great educationists and social reformers **Mahatma Jyotirao Fule** and his wife **Savitri Bai Fule**.

The vision and mission of the institution has the solid basis of Mahatma Jyotiba Fule's thoughts regarding education, its effect and rewards. Hence the students admitted in this college are provided with quality education which ensures their personal, social, cultural i.e. their all-round development. To be more precise, it enhances their moral, intellectual and vocational aptitude taking into consideration their multifaceted progress which will give shape and mould their career that is the responsibility of the college.

The distinctiveness of this institution lies in the extra efforts that are incessantly taken to bring up great artists, performers in cultural field. With the help of the guidance and special coaching of expert teachers, and the fertile, peaceful and creative environment available in this campus, the artist in students blossom into highly talented and sophisticated level of performance. They are enabled to become self-sufficient and to stand on their feet after leaving this campus. Inspired to spread this cultural heritage in the community the students assist people tired of the modern fast paced life to find solace and satisfaction in the divine bliss of music. Persistent efforts towards raising the awareness and taste of ordinary people to art and music and helping them to slow down and devote time to enjoy, practice and to become perfect in music is the motto and the target of this institution. It can be noticed that most of the colleges focus on the intellectual development of students while talking about their all-round

development. But they scarcely pay attention to their vocational, cultural, emotional and overall personality development. But our college devotes its full focus on these areas normally neglected in other institutions.

All activities of the college and especially that of the music department have its full concentration and preparation to guide, support and to enable students to reach the zenith of their potential and performance in this field. Special significance is assigned to the music department of the college as it is the only department offering post-graduation. Another speciality of this department is that the teaching faculty here is renowned performing artists as well as **A Grade artist** of 'Akashwani'. Planning and conducting lots of competition in the college and taking part in various competitions at other places help to improve the confidence and stage daring of students. This ensures the availability of quality education and special field based guidance and training to students. Various levels of competitions organized in the college also mould the students into good performers.

Music being a performing art, students should get better opportunities for performance which will improve their stage daring, confidence and ensure good performance, for this college has MOU with "**Sanskar Bharati**" a well-known national level socio-cultural organization. Through this students get a golden chance to display their artistic talent at various levels and before the enlightened spectators who can appreciate and encourage them. An example to prove this is the great performance on Marathi new year "Gudhi Padwa" yearly organized "**Padwa Pahat**", where along with the renowned artists our students and teachers exhibit their talents and win accolades.

Similarly in 2018-19, the Sanskar Bharati organized program to honor renowned musician Sudhir Phadke, and famous author, G.D. Mandgulkar, on the occasion of his centenary celebration, the musical creation "Geet Ramayan's" 151 programmes were performed. The students and teachers of the college performed as artists and contributed immensely for the success of this program. Department of music has a MOU with Amravati "**Sangeet Kalopasak Sabha**", Amravati and they plan and organize programs together. Other than this in the various cultural activities conducted by Sangeet kalopasak and

'Ambadevi Sangeet Seva Samaroh', musical instruments and students as co-artists are provided free of cost. It is a matter of pride that the **University song** (Available on its website) which is broadcasted in all programs of all colleges coming under the University is composed and sung by our college department of Music. It is quite creditable that in the yearly Convocation program of the university, the live performance of University song is the prestigious privilege of our college.

Under the expert guidance of the faculty students of our college had given exemplary performance in different music competitions. Not only in cultural field but in academics also our students perform very well. The students have cleared SET/NET in Music and are merit holders. There is every possibility that based on their excellent performance maximum students of music will get good job offers. But those who do not get handsome job and payment opt for conducting coaching and tuitions classes as earning source and to propagate and pursue their passion. So students work as artists and earn their livelihood.

Apart from all these activities, the Music department of the college presents cultural programs in various places on different occasions to arouse the cultural and social awareness of people and the community and to enable them to enjoy and appreciate the beauty of music as a literary art and to find satisfaction and harmony in this fast paced life.

This special importance assigned to arouse and perfect the cultural awareness and talent in students and community as the institution's distinctiveness had produced many good artists coming out of its portals that help to preserve and nurture the glorious tradition of music, art and culture. This really is an effective and successful step in meaningfully carrying out the vision and mission of the institution and it has given a special and unique identity to the college in creating and developing cultural awareness and a

taste for music in society and in the nearby areas in particular.

File Description	Document
Any additional information	View Document

NAAC

5. CONCLUSION

Additional Information :

The aim of the college is to ensure that students have the information and skills necessary for an effective job search. To conduct professional training programmes outside the curricula to provide better placements. Arranging preparatory programmes such as seminars, group discussions, written tests/interviews (mock), confidence building and personality development sessions, the general awareness courses etc by experts in their respective fields for students to gauge and handle challenging aspects in their prescribed work sphere. Those considering careers in various fields are offered career guidance and this is usually based on new and revised information regarding workplace trends. Internships are also offered to those students who are keen on experiencing a slice of workplace life. This also assists the management of the college in generating awareness amongst students about the various opportunities present for them to explore. Individual counselling and group sessions are held to assist in a smoother flow of activity. Acts as a link between students, alumni and the work place. The college has introduced certificate courses and value added courses. Started PG Diploma in Performing Folk Arts in 2018-19 and B.Voc in 2019-20.

Concluding Remarks :

Mahatma Jyotiba Fule Mahavidyalaya caters to the needs of students hailing from Amravati and near by villages. Most of the students belong to poor and disadvantaged sections of society. Many are first generation learners. The college ensures all possible help and benefits to them. The college is committed to the all round development of this students and to mould them as socially useful and responsible citizens. It is quite praise worthy that day by day the college is progressing towards excellence.